



# Appointment of Public Officer of an Incorporated Association

Please print in block letters. All questions must be answered and full particulars provided.

Once this application form is complete it must be lodged at a Territory Business Centre with the prescribed fee. For any enquiries relating to this application please contact (08) 8999 1800

Appointment of Public Officer of an Incorporated Association			
<b>1. Association details</b>			
Association name	Incorporated		
Incorporation number			
Association Street Address			
Association Postal Address			
Telephone		Facsimile	
Mobile		Email	
<b>2. Public Officer details</b>			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/>		
Surname			
Given name			
Other names (including maiden name and alias(es))			
Residential Address			
Postal Address			
Please note: All correspondence will be sent to the Public Officer's postal address.			
Telephone		Facsimile	
Mobile		Email	
I hereby give notice that on the (insert date)			
I was appointed to be the Public Officer of the above named Association and my current details are shown above.			
Signature of Public Officer		Date	

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<b>3. Fees and payment options</b>			
Contact your local Territory Business Centre for the relevant schedule of fees.			
Cash - Territory Business Centre	<input type="checkbox"/>		
Cheque - payable to <b>RTM</b>	<input type="checkbox"/>		
Credit card <input type="checkbox"/>	Visa <input type="checkbox"/>	MasterCard <input type="checkbox"/>	
Credit card number			
Expiry date			
Name on card			
I hereby authorise the Territory Business Centre to debit the above credit card for the amount of			\$
Amount in words			dollars
Signature of cardholder		Date	
Contact phone number			
<b>4. Lodgement</b>			
Please note: Documents are not able to be lodged or processed until payment is received. Change of details has no legal effect until they have been lodged.			
<b>Darwin</b> Ground Floor, Development House 76 The Esplanade Darwin GPO Box 9800 Darwin NT 0801 t (08) 8982 1700 f (08) 8982 1725 Toll free 1800 193 111 e <a href="mailto:territory.businesscentre@nt.gov.au">territory.businesscentre@nt.gov.au</a>	<b>Katherine</b> Shop 1, Randazzo Building 18 Katherine Terrace Katherine PO Box 9800 Katherine NT 0851 t (08) 8973 8180 f (08) 8973 8188 e <a href="mailto:territory.businesscentre@nt.gov.au">territory.businesscentre@nt.gov.au</a>		
<b>Tennant Creek</b> Shop 2, Barkley House Cnr Davidson and Paterson Street Tennant Creek PO Box 9800 Tennant Creek NT 0861 t (08) 8962 4411 f (08) 8982 1725 e <a href="mailto:territory.businesscentre@nt.gov.au">territory.businesscentre@nt.gov.au</a>	<b>Alice Springs</b> Ground Floor, The Green Well Building 50 Bath Street Alice Springs PO Box 9800 Alice Springs NT 0871 t (08) 8951 8524 f (08) 8951 8533 e <a href="mailto:territory.businesscentre@nt.gov.au">territory.businesscentre@nt.gov.au</a>		