Application for a property agent licence under mutual recognition

Licence term (select one)		
1 year ☐	3 years ☐	5 years ☐

Licence class (select relevant class you are applying for)	
Business agent ☐	Conveyancing agent ☐
Real estate agent ☐	Real estate and business agent ☐

Applicant details					
Surname:		Date of birth:			
Given name/s:					
Other name/s: (if, applicable)					
Residential address:					
Suburb:		State:		Postcode:	
Is your postal address the same as above? If no, complete below:					
Postal address:					
Suburb:		State:		Postcode:	

Contact details			
Phone number:		Mobile number:	
Email address:			

Current equivalent registration details

Specify all Australian States/Territories and/or New Zealand where you have a substantive registration for the equivalent occupation(s) sought.

State	Registration held	Registration number	Expiry date

Principle place of business					
Is your principle place of business address the same as above?					Yes / No
If no, complete below					
Business address:					
Suburb:		State:		Postcode:	
Do you intend to carry on business as an agent on your own account?					Yes / No
If no, proceed to employer declaration					

NORTHERN TERRITORY GOVERNMENT

Does the company intend to use a business or trading name?					Yes / No
If yes, provide business name, business number and website address below					
Business name:					
Business number:					
Website address:					
Do you intend to carry on business from more than one office?					Yes / No
If yes, fill in below the details of other place of business. If more than 1 other places of business, copy and attach to application					
Details of other place business					
Business manager name:		Licence number:			
Business address:					
Suburb:		State:		Postcode:	
Phone number:		Mobile number:			
Email address:					
Employer details					
Business name:					
Licence number:					
Employer address:					
Suburb:		State:		Postcode:	
Phone number:		Mobile number:			
Email address:					
I declare that the above applicant is to be employed as an agent for the above business and that I have read and certify the applicant's disclosures.					☐
Employer signature:		Date:			
Disclosures					
Are there any special condition(s) that apply to your current licence(s) in any Australian State, Territory or New Zealand?					Yes / No
If yes, please provide details below					
Are you the subject of any disciplinary proceedings in any Australian State, Territory or New Zealand (including any preliminary investigations or actions that might lead to disciplinary proceedings) in relation to the specified occupation(s)?					Yes / No
If yes, please provide details below					

Has your licence as an agent in another Australian State, Territory or New Zealand been cancelled or suspended as a result of disciplinary proceedings?	Yes / No
If yes, please provide details below	
Are you prohibited or restricted from carrying on the specified occupation(s) or equivalent occupation(s) in any Australian State, Territory or New Zealand for which registration is sought?	Yes / No
If yes, please provide details below	
Are you subject to any special condition in carrying out the specified occupation(s) as a result of criminal, civil or disciplinary proceedings in any Australian State, Territory or New Zealand?	Yes / No
If yes, please provide details below	

Applicant declaration

I, (full name):	
Of: (address)	

Solemnly and sincerely declare that:

- All statements and information contained in this application are true and correct to the best of my knowledge by virtue of the *Oaths, Affidavits and Declarations Act 2010*; and
- I have read and understood the information contained in this application; and
- I am seeking registration in the NT in accordance with mutual recognition legislation; and
- I consent to the making of inquiries of and the exchange of information with, the authorities of any Australian State, Territory or New Zealand, regarding my activities in the occupation, and otherwise in respect of matters relevant to this notice; and
- I have declared any special condition to which I am subject in carrying on the occupation; and
- I know that it is an offence to make a declaration that is false in any material particular.

This declaration is made at: (location)		on: (date)	
Applicant signature:			

Note: Under the *Oaths, Affidavits and Declarations Act 2010* a person wilfully making a false statement or altering a statement, in a statutory declaration is guilty of a crime and is liable to a penalty or imprisonment, or both.

Supporting documents checklist

Prescribed application fee – See the real estate, business and conveyancing agent's page for current fee.	☐
Current photo ID attached - Passport, Australian driver's licence or evidence of age card	☐
Front and back copy of current interstate/New Zealand licence	☐
Evidence of name change (if applicable)	☐
Completed and signed employer declaration	☐
Completed and signed applicant declaration	☐

Privacy statement		
The Northern Territory Government complies with the Information Privacy Principals scheduled by the *Information Act 2002*.		
Lodgement		
Complete applications can be lodged in person, email or via post at a Territory Business Centre below:		
Darwin:	Darwin Corporate Park, Ground Floor, Building 3, 631 Stuart Highway Berrimah	
Katherine:	Big Rivers Government Centre, 5 First Street, Katherine	
Tennant Creek:	Shop 2, Barkley House, Cnr Davidson and Paterson Streets, Tennant Creek	
Alice Springs:	Ground Floor, The Green Well Building, 50 Bath Street Alice Springs	
1800 193 111	territorybusinesscentre@nt.gov.au	GPO Box 9800 Darwin NT 0801
Payment details		
A fee is payable on lodgement of this application form. Payment can be made by: • Cash (in person only); or • Cheque (made out to Receiver of Territory Monies); or • Credit card (Visa or MasterCard accepted in person or over the phone). Note: A staff member from the Territory Business Centre will contact you via phone for payment.		
Payment date:	Receipt number:	Amount paid: