

Application for an Inspection or Examination of a Written-Off Vehicle (WOV)

VS8

Office use only^	Customer Id	Receipt Id
Section 1 – Applicant details		
Applicant:		
Address:		
Postal address:		
Phone:		Email:
Driver Licence Number:	Note: Applicant must be NT resident	
Section 2 - Vehicle details		
Registration:.....	State:.....	Odometer:.....
Make:.....	Model:.....	Body Type:.....
VIN/Chassis Number:.....	Date of Manufacture:.....	
Engine Number:.....		
Section 3 – Proof of Ownership and supporting documents		
You must provide evidence that you are the legal owner of the vehicle.		
Attach copies of the following (tick ☒ all that apply):		
☐ Proof of purchase (invoice / receipt / bill of sale)		
☐ Insurance documentation (if applicable)		
☐ Photo evidence of damaged vehicle (from insurer or auction)		
☐ Identification documents		
Section 4 – Authority to Repair (ATR) Letter – ☒ as applicable		
Have you received an Authority to Repair (ATR) letter?		
☐ Yes, Provide the ATR No:		☐ No*
Have you accepted the ATR conditions?		☐ Yes ☐ No*
*Note: Repairs must not commence until the Authority to Repair (ATR) has been issued and accepted. The Department may refuse to assess any application for inspection or examination where a valid ATR has not been obtained or where repairs have commenced prior to approval.		

Section 5 - Repair completion and compliance

Confirm that all repairs have been completed in accordance with the ATR conditions:

- ☐ Repairs completed in line with manufacturer instructions or industry standards
- ☐ All required certifications obtained (structural, powertrain, safety systems)
- ☐ Any required Quality of Repair (QoR) inspection completed (if applicable)

Section 6 - Repair logbook and documentation

You must submit a complete repair logbook and all supporting documents for assessment.

Confirm the following are included:

- ☐ Repair logbook (approved format)
- ☐ Before and after photographs (time and date stamped)
- ☐ Manufacturer repair instructions or industry standards
- ☐ Receipts for all parts and labour
- ☐ Donor vehicle details (VINs where applicable)
- ☐ PPSR report for vehicle and any donor vehicles
- ☐ Certification documents (structural, safety systems, powertrain)

Section 7 - Applicant declaration

I/we,

.....
(name of vehicle owner/s or authorised representative of the body corporate owner)

of

.....
(address)

Understand that I/we, applied for an inspection or examination of the repaired written-off vehicle and solemnly and sincerely declare that:

- The vehicle has been repaired in accordance with the Authority to Repair (ATR) conditions; and
- All information attached and contained in this application is true and correct to the best of my/our knowledge by virtue of the *Oaths, Affidavits and Declarations Act 2010*; and
- I/we have read and understood the information contained in this application; and
- I/we have attained the age of 18 years; and
- I/we know that it is an offence to make a declaration that is false in any material particular.

This declaration is made at

on

.....
(location)

.....
(date)

.....
(applicant/s signature)

Note: Under the *Oaths, Affidavits and Declarations Act 2010* a person wilfully making a false statement or altering a statement in a statutory declaration is guilty of a crime and is liable to a penalty or imprisonment, or both.

Section 8 - Contacts

Please submit the application along with the supporting documents via:

- Email: NT.WOVR@nt.gov.au

or
- Post: Written Off Vehicle Unit
Department of Logistics and Infrastructure
Northern Territory Government
GPO Box 2520 Darwin NT 0801

Section 9 – OFFICE USE ONLY

Received By	Via (email, in Person etc)	Date Received

Privacy statement: The Registrar of Motor Vehicles is required to collect information for registrations, licenses and permits under section 92 of the *NT Motor Vehicles Act 1949*. The Registrar adheres to the department's privacy statement and the *Information Act 2002*. Further information on privacy can be found at www.dli.nt.gov.au