

# Exhumation notification form

Use this form to notify the department if you want to exhume a deceased person from a location outside a cemetery. A location outside a cemetery means in either a burial ground or an undeclared area.

Information about exhumations<sup>1</sup> is available on the Northern Territory (NT) Government website.

Please complete all sections of this form and attach documentation in support of the notification where indicated. If you need any help filling out this form, please email [burials@nt.gov.au](mailto:burials@nt.gov.au) or call (08) 8999 8523.

If you do not want to provide culturally sensitive information, you can type 'culturally sensitive' in the field or leave the field empty.

Please email your completed form to [burials@nt.gov.au](mailto:burials@nt.gov.au).

Questions marked with asterisk (*) are mandatory, if applicable.	
Has the exhumation already taken place? *	Yes / No  If <b>Yes</b> – Provide the reason why the exhumation notification was not provided before the exhumation: *
What is the proposed <u>or</u> actual date of exhumation? *	
<b>Deceased person</b>	
Given name/s *	
Family name *	
What date was the deceased buried? * If you don't know the exact date, provide an approximate date	
Do you have documentation confirming the burial of the deceased? * For example: <ul style="list-style-type: none"><li>• a completed burial notification</li><li>• a letter approving the burial outside a cemetery.</li></ul>	Yes / No  If <b>Yes</b> – Attach a copy of the document confirming the burial *  If <b>No</b> – Provide the reason why documentation confirming the burial of the deceased cannot be provided (you may attach a copy of any supporting documents): *

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<sup>1</sup> <https://nt.gov.au/law/bdm/exhumations>

<p><b>Is the proposed date of exhumation within 6 months from the date of burial and did the deceased person suffer from a declared infectious disease at the time of death? *</b></p> <p>You can see the list of declared infectious diseases<sup>2</sup></p>	<p>Yes / No</p> <p>If <b>Yes</b> – As the deceased suffered from a declared infectious disease within 6 months from the date of burial, there must be consultation with the Chief Health Officer about the proposed exhumation before you proceed.</p> <p>The department can assist with this consultation. Contact the department via <a href="mailto:burials@nt.gov.au">burials@nt.gov.au</a> before continuing with this form.</p>	
<b>Notifying person</b>		
<b>Given name/s *</b>		
<b>Family name *</b>		
<b>Phone *</b>		
<b>Email *</b>		
<p><b>What is your relationship to the deceased person? *</b></p> <p>For example, partner, parent or guardian, child, friend</p>		
<p><b>What best describes your role? *</b></p> <p>Answer yes to all that apply</p>	I am the person undertaking the exhumation	Yes / No
	I am the executor or administrator of the estate of the deceased person	Yes / No
	I am a next of kin of the deceased person	Yes / No
	The exhumation is from a burial ground and I act on behalf of the representative for the burial ground	Yes / No
<b>Decision maker</b>		
<p>A decision maker for a deceased person, means:</p> <ul style="list-style-type: none"> <li>the executor or administrator of the estate of the deceased person</li> <li>if there is no executor or administrator of the estate of the deceased person, the senior next of kin</li> <li>in any other case, the Public Trustee.</li> </ul> <p>More information about decision makers is available on the NT Government website<sup>3</sup>.</p>		
<b>Full name *</b>		
<b>Phone *</b>		

<sup>2</sup> <https://nt.gov.au/law/bdm/exhumations>

<sup>3</sup> <https://nt.gov.au/law/bdm/what-to-do-if-someone-dies/arrange-a-burial-or-cremation/decision-maker-for-burials>

<b>Email *</b>	
<b>Are you the decision maker for the deceased person? *</b>	Yes / No  If <b>No</b> – Attach a copy of written confirmation of consent for the exhumation and relocation from the decision maker for the deceased person *
<b>Person undertaking exhumation</b>	
This is the person responsible for organising the act of exhumation and relocation.	
<b>Full name *</b>	
<b>Phone *</b>	
<b>Email *</b>	
<b>Exhumation details</b>	
<b>Is the burial site in a declared burial ground? *</b>	Yes / No  If <b>Yes</b> – What is the name of the burial ground? *
New burial grounds will be declared from time to time. It's important to confirm whether the burial site is located in a declared burial ground.  A list of burial grounds is available on the NT Government website <sup>4</sup> .	
<b>How do you want to provide the burial site location? *</b> Provide details for at least one	<ol style="list-style-type: none"> <li><b>GPS coordinates</b> – Provide the GPS coordinates of the burial site  GPS coordinates should be in decimal degrees with at least 6 decimal places. For example, -12.461301, 130.854853.</li> <li><b>Attach a copy of a map of the burial site</b></li> <li><b>A description of the burial site location</b> – Provide a description of the burial site location (if the burial site is culturally sensitive, an approximate or general location can be provided):</li> </ol>

<sup>4</sup> <https://nt.gov.au/law/bdm/what-to-do-if-someone-dies/arrange-a-burial-or-cremation/burial-grounds-northern-territory>

<p><b>Is the exhumation from a burial site where other human remains are buried? *</b></p> <p>This is referred to as a multiple burial site</p>	<p>Yes / No</p> <p>If <b>Yes</b> – Answer the question below *</p> <p>If <b>No</b> – Do not answer the question below</p>									
<p><b>Do you have written confirmation of consent for the exhumation from the decision makers for other deceased persons buried at the site?</b></p> <p>It is an offence if you exhume a person without the consent of all the decision makers or otherwise without the necessary statutory declaration.</p>	<p>Yes, for all / Yes, for some / No</p> <p>If <b>Yes, for all</b> – Attach a copy of written confirmation of consent to the burial from the decision maker for each person buried *</p> <p>If <b>Yes, for some</b> –</p> <ul style="list-style-type: none"> <li>• Attach a copy of written confirmation of consent to the burial from the decision makers that can be contacted for each person buried * and</li> <li>• Attach a copy of a statutory declaration that states that you have made reasonable attempts to contact the remaining decision makers and that they cannot be contacted *</li> </ul> <p>If <b>No</b> – Attach a copy of a statutory declaration that states that you have made reasonable attempts to contact the decision makers and that they cannot be contacted *</p> <p>You can get the statutory declaration form on the NT Government website<sup>5</sup>.</p>									
<p><b>Will the exhumation take place on a sacred site? *</b></p> <p>This means a site that is sacred to Aboriginal people or of significance according to Aboriginal tradition.</p>	<p>Yes / No</p> <p>If <b>Yes</b> – Confirm the following: *</p> <table border="1" data-bbox="579 1209 1477 1344"> <tr> <td data-bbox="579 1209 1321 1344"> <p><b>I have obtained the necessary authorisation under the Northern Territory Aboriginal Sacred Sites Act 1989 or from the relevant Land Council.</b></p> </td> <td data-bbox="1321 1209 1477 1344"> <p>Yes / No</p> </td> </tr> </table>		<p><b>I have obtained the necessary authorisation under the Northern Territory Aboriginal Sacred Sites Act 1989 or from the relevant Land Council.</b></p>	<p>Yes / No</p>						
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<p>For more information on sacred sites, see the <i>Aboriginal Land Rights (Northern Territory) Act 1976</i> (Cth) and the <i>Northern Territory Aboriginal Sacred Sites Act 1989</i>.</p>										
<p><b>What best describes the arrangements you have made after exhumation? *</b></p> <p>Answer yes to one only</p>	<table border="1"> <tr> <td data-bbox="579 1444 1321 1512"> <p><b>Re-burial of the exhumed remains in a cemetery</b></p> </td> <td data-bbox="1321 1444 1477 1512"> <p>Yes / No</p> </td> </tr> <tr> <td data-bbox="579 1512 1321 1579"> <p><b>Re-burial of the exhumed remains outside a cemetery</b></p> </td> <td data-bbox="1321 1512 1477 1579"> <p>Yes / No</p> </td> </tr> <tr> <td data-bbox="579 1579 1321 1646"> <p><b>Cremation of the exhumed remains</b></p> </td> <td data-bbox="1321 1579 1477 1646"> <p>Yes / No</p> </td> </tr> <tr> <td data-bbox="579 1646 1321 1702"> <p><b>Other arrangements for the exhumed remains</b></p> </td> <td data-bbox="1321 1646 1477 1702"> <p>Yes / No</p> </td> </tr> </table>		<p><b>Re-burial of the exhumed remains in a cemetery</b></p>	<p>Yes / No</p>	<p><b>Re-burial of the exhumed remains outside a cemetery</b></p>	<p>Yes / No</p>	<p><b>Cremation of the exhumed remains</b></p>	<p>Yes / No</p>	<p><b>Other arrangements for the exhumed remains</b></p>	<p>Yes / No</p>
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<p><b>Other arrangements for the exhumed remains</b></p>	<p>Yes / No</p>									
<p><b>Describe the place where the exhumed remains will be buried, disposed of, or relocated *</b></p>										

<sup>5</sup> <https://nt.gov.au/law/processes/statutory-declarations>

Do you have any supporting documents for the exhumation notification?	Yes / No If <b>Yes</b> – Attach a copy of any supporting documents *
Does this exhumation notification contain culturally sensitive information? *	Yes / No If <b>Yes</b> – Provide details of any culturally sensitive information: *

**Privacy Statement:** The Department of the Chief Minister and Cabinet (**Department**) collects the information on this notification form in order to fulfil its responsibilities under the *Burial and Cremation Act 2022* (**Act**). Failure to provide the information required by the Act may mean that your notification is invalid. It can be an offence to bury or exhume a deceased person without giving a valid notification. If you do not know some of the information asked for by this form or if some of the information is culturally sensitive, you may be able to choose not to provide some information. However, you must include enough information to identify the deceased person and to identify the approximate location of the burial site. If you are unsure what information you can or should provide, contact the Department or seek legal advice. The information you provide will be used for the administration of the Act, and may also be disclosed as authorised or required by law. Contact the Department if you have questions or want to have access to the information you provided on (08) 8999 8450 or via [burials@nt.gov.au](mailto:burials@nt.gov.au).