

# Darwin waterfront harmony soiree application form

## Harmony grants

Application – Darwin Waterfront Harmony Soiree

## Harmony grants guidelines

The Northern Territory has a thriving multicultural community, it's who we are. The richness and vibrancy of culture in the Territory is unique, a blend of the oldest living culture on earth with a diverse mix of migrant cultures from all over the world.

National Harmony Day is an initiative of the Commonwealth Government celebrated on 21 March each year. The continuing Harmony Day message that 'Everyone Belongs' is promoted each year through participation in community events and projects that demonstrate inclusiveness, a sense of belonging and respect for everyone. In the Northern Territory Harmony Day presents an opportunity for us to celebrate and share the Territory's rich cultural diversity.

The Office of Multicultural Affairs (OMA) administers Harmony grants which are available to organisations (including schools) for the purposes of sharing and celebrating our cultural diversity. Applications open 1 October and close 31 October for activities at any time, not just in March. **Applications for funding under Harmony must be submitted using the separate Harmony Grant application forms** – please refer to the OMA website.

For 2019 OMA encourages organisations to consider participation at the Darwin Waterfront Harmony Soiree event at the Darwin Waterfront planned for **25 May 2019**. Information on this event can be obtained from OMA. The Expression of Interest forms to participate in the Soiree are also available on the OMA website.

**(Please note:** Please use the Harmony Grant application form to request financial assistance for participation in the Darwin Waterfront Harmony Soiree.)

Before applying for a Harmony grant please read all sections of the guidelines document carefully. Please note you will need to provide a report on how the grant was spent and information on how to do this is provided in the guidelines. If you need further information or would like assistance with your application, please contact OMA on 8999 3894.

**Please forward completed application form to OMA via any of the following:**

**Post:**

PO Box 37037  
WINNELLIE NT 0820

**Delivery:**

Level 6, Darwin  
Plaza, 41 Smith  
Street Mall  
DARWIN NT 0800

**Email:**

TF.MulticulturalAffairs@nt.gov.au

By submitting an application by email, you acknowledge that you are duly authorised to submit an application on behalf of the organisation that is seeking a grant. Further you acknowledge the absence of a hand-written signature in the application for funding does not invalidate your electronic submission.

**Late applications will not be accepted unless discussed with OMA prior to the closing date.**

**Part A: application details**

<b>Name of your Organisation</b>	
<b>ABN</b> (If no ABN, please attach a completed "Statement by Supplier Form which can be obtained from the Australian Taxation Office Website)	
<b>GST Registered</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Has your organisation acquitted previous OMA funding?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> (If No please provide details on why the acquittal has not been provided)
<b>Organisation Office Address</b>	
<b>Organisation Postal Address</b>	
<b>Telephone</b>	
<b>Fax</b>	
<b>Email</b>	
<b>Website</b>	
<b>When was your organisation established?</b>	
<b>Is your organisation incorporated?</b>	YES <input type="checkbox"/> Date of Incorporation: ..... NO <input type="checkbox"/> Please refer to <b>Part B: Administering Organisation Details</b>

## Part B: administering organisation details

*Administering organisation must be incorporated. If the applicant has an administering organisation, please complete this section.*

<b>Name of Administering Organisation</b>	
<b>ABN</b>	
<b>GST Registered</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Postal Address</b>	
<b>Email</b>	
<b>Website</b>	
<b>Telephone</b>	
<b>Fax</b>	
<b>When was your organisation established?</b>	
<b>Date of Incorporation</b>	
<b>Certificate of Incorporation</b>	Previously Provided <input type="checkbox"/> Attached <input type="checkbox"/>

As the Administering Organisation, we agree that we will manage the grant provided to

*(Please insert Name of Applicant)*

and abide by the conditions outlined in the Harmony Grant Guidelines.

<b>Name</b>	
<b>Position</b>	
<b>Telephone</b>	
<b>Signature and Date</b>	<p>.....</p> <p>.....</p> <p style="text-align: right;">Date</p>

## Part C: details of the grant proposal

Please indicate whether your organisation will be involved in a Community Celebration only, a Performance only or both.

Community   
Celebration

Performance

Community Celebration and   
Performance

If the project/event/activity involves people under the age of 18, you must comply with the Northern Territory 2011 *Care and Protection of Children Act* (including relevant staff and volunteers obtaining a valid Working with Children Clearance and obtaining permits and parental consents).

### Details of community celebration/cultural activities:

Please describe how your community will be involved in the Soiree and how many members you hope to engage. Expressions of culture through decorations, cultural items and traditional dress are encouraged.

Please provide details of your organisation's 'come and try' style activities which you will be showcasing and sharing with other communities and the general public i.e. tea tasting, lantern making, basket weaving, games, origami, calligraphy, try on traditional dress, henna painting, cultural and/or artistic demonstrations.

Please also include number of volunteers that will be helping your organisation at the Soiree.

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**Details of performance:**

Please provide as much detail on your group's intended form of performance, i.e. dance or musical instrument. Information should include but is not limited to the number of performers, musical instruments, length of performance, special requirements.

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**Access to the waterfront:**

Please note that vehicle access to the Waterfront is very limited with only one access point. If you have an amount of equipment that requires vehicle access to the Waterfront for unloading, please indicate yes or no below as access needs to be managed in a timely and coordinated way. It is recommended that you trolley equipment to avoid vehicle access delays.

Vehicle Access to the Waterfront Required: Yes / No

**Part D: financial details**

**Estimated expenditure and income for the proposed project**

Against this list, indicate items for which Harmony funding is requested and the amount.

<b>Itemised Income</b>		<b>Itemised Expenses</b>	
Amount	Description	Amount	Description
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
Total Income: \$ _____		Total Expenses: \$ _____	

**What is the total amount of sponsorship being sought?** \_\_\_\_\_



## Part G: declaration and details of the representative completing this application form

I declare that the information I have given in this form is complete and correct and the organisation that I represent (and the administering body) support the project.

I declare that the office bearers of the organisation that I represent will acquit the grant funds according to the agreement with OMA, and ensure incoming office bearers understand the acquittal obligations.

I have read and understand the Guidelines and Application Form.

I agree that individuals or organisations mentioned in this application may be contacted as part of the assessment process.

I understand that information in this application may be provided to other agencies, as appropriate.

I understand that OMA cannot guarantee funding for any application, and cannot guarantee funding to the full amount requested by an applicant.

I have been authorised by _____ to		
make this application.		
Name: _____		
Title	First name	Surname
Position: _____		
Telephone: _____		b/h _____ a/h _____
Email: _____		Fax: _____
Signature: _____		Date: _____
<i>This declaration must be signed by a representative of the applicant organisation (not the administering organisation)</i>		