

# Appointment of New Nominee or Change of Particulars for Nominee of Corporation

## Commercial and Private Agents Licensing Act

Please print in block letters. If there is insufficient space, attach extra sheets. All questions must be answered and full particulars provided.

Once this application form is complete it must be lodged at a Territory Business Centre with the prescribed fee. For any enquiries relating to this application please contact (08) 8999 1800

Appointment of New Nominee or Change of Particulars for Nominee of Corporation			
<b>1. Licensee Details</b>			
Full Name			
ACN			
Licence number		Expiry date	
<b>2. Details of new director or office holder</b>			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/>		
Surname			
Given Name(s)			
Date of Birth		Position held	
Residential Address			
Telephone		Mobile	
Email			
Date the new director became an Officer of the agent/corporation			
Have you previously carried on business as an agent or been employed by an agent?		Yes <input type="checkbox"/> No <input type="checkbox"/>	
If <b>Yes</b> , please provide particulars of that business or employment.			
<b>3. Details of former director or office holder</b>			
Full Name of Former Nominee			
Current Residential Address of Former Nominee			

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<b>4. Unattested Declaration under the <i>Oaths, Affidavits and Declarations Act</i> by authorised Nominee of the Corporation</b>			
This declaration must be completed by a nominee authorised to make this application.			
I (insert name of employee)			
Of (insert address)			
solemnly and sincerely declare that:			
<ol style="list-style-type: none"> <li>1. I have been appointed nominee of the corporation for the purposes of the <i>Commercial and Private Agents Licensing Act</i>, and am in bona fide control of the affairs of the corporation in the Northern Territory.</li> <li>2. all statements and information contained in this application for the purpose of obtaining a licence under the <i>Commercial and Private Agents Act</i> are true and correct to the best of my knowledge;</li> <li>3. I have read and understood the information contained in this application;</li> </ol>			
and I further state that:			
<ol style="list-style-type: none"> <li>4. this declaration is true and correct; and</li> <li>5. I know that it is an offence to make a declaration that is false in any material particular.</li> </ol>			
Declared at (insert location)		On (date)	
Signature of applicant		Date	
<b>5. Supporting documents</b>			
Certified copies of current photographic ID of new person associated with this application (driver's licence or passport). Must be over 18 years of age.			<input type="checkbox"/>
Evidence of lodgement of Criminal History Name Check Application for new person associated with this application. Please note that applications will not be processed until receipt of the Criminal History Report has been received.			<input type="checkbox"/>
Current Company extract (evidence of change in office holders)			<input type="checkbox"/>
<b>6. Privacy statement</b>			
The Department of the Attorney-General & Justice complies with the Information Privacy Principles scheduled by the <i>Information Act</i> .			

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<b>7. Lodgement options</b>	
Applications can be lodged at a Territory Business Centre with the prescribed fee at:	
<p>Darwin Corporate Park Ground Floor, Building 3 631 Stuart Highway Berrimah GPO Box 9800 Darwin NT 0801 t: (08) 8982 1700 f: (08) 8982 1725 Toll free: 1800 193 111 e: <a href="mailto:territory.businesscentre@nt.gov.au">territory.businesscentre@nt.gov.au</a></p>	<p>Katherine Shop 1, Randazzo Building 18 Katherine Terrace Katherine PO Box 9800 Katherine NT 0851 t: (08) 8973 8180 f: (08) 8973 8188 e: <a href="mailto:territory.businesscentre@nt.gov.au">territory.businesscentre@nt.gov.au</a></p>
<p>Tennant Creek Shop 2, Barkley House Cnr Davidson and Paterson Streets Tennant Creek PO Box 9800 Tennant Creek NT 0861 t: (08) 8962 4411 f: (08) 8982 1725 e: <a href="mailto:territory.businesscentre@nt.gov.au">territory.businesscentre@nt.gov.au</a></p>	<p>Alice Springs Ground Floor, The Green Well Building 50 Bath Street Alice Springs PO Box 9800 Alice Springs NT 0871 t: (08) 8951 8524 f: (08) 8951 8533 e: <a href="mailto:territory.businesscentre@nt.gov.au">territory.businesscentre@nt.gov.au</a></p>