Application for a permit to conduct a minor or major lottery

Use this form to apply for a permit to conduct a minor or major lottery in accordance with Regulation 36 of the Gaming Control (Community Gaming) Regulations 2006.

You need to apply for a permit for any lottery or game of chance in the Northern Territory (NT) where ticket sales or entry fees total more than $5,000.

See apply to run a minor or major lottery webpage for further information on applicant requirements.

Approved association details					
Association name					
Incorporation number (if applicable)					
Head office address					
Suburb		State		Postcode	
Is your postal address the same as above? If no, complete below.					
Postal address					
Suburb		State		Postcode	
Contact details					
Phone number		Mobile number			
Email address					
Do you agree to receive correspondence by email?					Yes / No
Proposed lottery details					
Maximum number of tickets		Price for each ticket			
Calculated number of proposed sales					
Draw date		Draw time			
Draw location					
Select a draw policy below. Note: Policy must be clearly stated on the tickets and promotional material.					
Prizes drawn in ascending order (first ticket drawn wins first prize)					Yes / No
Reverse order draw (last ticket drawn wins first prize)					Yes / No
Other method for determining winner (provide details below)					Yes / No
How will winners be notified (i.e. online or in a publication)					
Publication date (no later than 14 days after draw)					

NORTHERN TERRITORY GOVERNMENT

Proposed major lottery prizes			
Prize number	Prize description	Retail value ($)	How was the prize acquired?

Proposed lottery incidentals prizes					
Cumulative valve ($):					
How were your incidental prize/s acquired?					
Discounted	Yes / No	Donated	Yes / No	Purchased	Yes / No

Proposed lottery travel prizes (please photocopy and complete if more than one proposed lottery travel prize)			
Are any travel prizes included?			Yes / No
If yes, provide details below.			
Destination			
Number of people		Duration	
Prize valid until (date)			
Accommodation/meals details			
Is spending money included?			Yes / No
Is there any travel restrictions and/or conditions?			Yes / No
If yes, please provide below.			
Is the prize subject to availability?			Yes / No
Is the prize during a non-peak period?			Yes / No
Dates travel is valid between			
Is the travel prize:			
Redeemable	Yes / No	Transferable	Yes / No
Non-redeemable	Yes / No	Non-transferable	Yes / No
Are there any other conditions?			

Has a quote been obtained or donated from a travel agency?	Yes / No
If yes, please provide details below	
Travel agency name	

Nominated officer declaration			
I, (full name)			
Of (address)			
Solemnly and sincerely declare that: • All statements and information contained in this application are true and correct to the best of my knowledge by virtue of the *Oaths, Affidavits and Declarations Act 2010*; and • I have read and understood the information contained in this application; and • The declaration is true and correct; and • I know that it is an offence to make a declaration that is false in any material particular.			
This declaration is made at (location)		on (date)	
Nominated officer signature			
Note: Under the *Oaths, Affidavits and Declarations Act 2010* a person wilfully making a false statement or altering a statement, in a statutory declaration is guilty of a crime and is liable to a penalty or imprisonment, or both.			

Supporting documents checklist	
Letter(s) providing details of all prizes that have been donated / discounted, including retail value, amount discounted, name and signature of donor attached	Yes / No
Receipt for any prizes purchased by the applicant attached	Yes / No
Terms and Conditions attached	Yes / No
Copy of proposed ticket attached containing: • Name of association • Permit number issued by Licensing NT • Ticket Price • Number of tickets to be issued • Description and value of main prizes • "Conditions Apply" specified on prizes with restrictions or conditions • Date, time, and place of draw • Detail of how winner will be determined (barrel draw, random no. generator, etc.) and draw policy • Date of publication of results and newspaper name • Ticket butt (name, address, phone no., association name) • Contact number for lottery information • Name of place where prizes are on display (if applicable)	Yes / No
Application complete and declaration signed	Yes / No

Privacy statement
The Northern Territory Government complies with the Information Privacy Principals scheduled by the *Information Act 2002*.

Disclaimer

The Northern Territory Government respects and is committed to safeguarding the confidentiality and privacy of the information that it collects and handles, in accordance with the *Northern Territory Information Act 2002*.

You have been asked to provide personal information necessary for us to meet your application requirements. You do not have to provide your personal information but if you choose not to, this application will be incomplete and we will be unable to process it.

The information you provide will be accessible to Occupational Licensing and Associations and will only be used to provide a department service or program. We will not disclose your personal information to third parties unless, authorised or required by law to do so you have given us consent to share your personal information for a specific purpose.

You may request access to the personal information we hold about you. If you want more information about the Northern Territory's privacy laws, please refer to the *Northern Territory Information Act 2002*, or the Office of the Information Commissioner NT.

Lodgement

Complete applications can be lodged in person, email or via post at a Territory Business Centre below.

Darwin	Darwin Corporate Park, Ground Floor, Building 3, 631 Stuart Highway Berrimah
Katherine	Big Rivers Government Centre, 5 First Street, Katherine
Tennant Creek	Barkly Business Hub, 63 Haddock Street, Tennant Creek
Alice Springs	Ground Floor, The Green Well Building, 50 Bath Street Alice Springs

1800 193 111 territorybusinesscentre@nt.gov.au GPO Box 9800 Darwin NT 0801

Payment details

A fee is payable on lodgement of this application form. Payment can be made by:

- Cash (in person only); or
- Cheque (made out to Receiver of Territory Monies); or
- Credit card (Visa or MasterCard accepted in person or over the phone). Note: A staff member from the Territory Business Centre will contact you via phone for payment.

Payment date	Receipt number	Amount paid