

# Reprint Documents

The principal authority can reprint registration certificates of all vehicles registered by their business within the last 7 days.

Administration - Reprint Documents															
<p>Within the Administration button is a Reprint Documents button.</p> <p><b>Note:</b> Only the Principal Authority of the business has access to this function.</p>	<p>What would you like to do today?</p> <p>Administration</p> <p>Administration</p> <p>Reprint Documents</p>														
List Documents															
<p>The List documents screen will show all vehicles registered by your business <b>within the last 7 days</b>.</p> <p>You have the option to obtain a copy of the registration certificate by:</p> <ul style="list-style-type: none"><li>• Email</li><li>• Print</li><li>• Download, or</li><li>• View</li></ul> <p>If you require a copy of a registration certificate that is not on the list, you must contact MVR and pay the <a href="#">replacement registration certificate fee</a>.</p>	<p>List Documents</p> <table border="1"><thead><tr><th>Rego #</th><th>Transaction Date</th><th>Registered Owner</th><th></th><th></th><th></th><th></th></tr></thead><tbody><tr><td>CC007 CHEVROLET</td><td>16/01/2024</td><td>SMITH John</td><td></td><td></td><td></td><td><a href="#">View</a></td></tr></tbody></table> <p>Page 1 of 1</p>	Rego #	Transaction Date	Registered Owner					CC007 CHEVROLET	16/01/2024	SMITH John				<a href="#">View</a>
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