

Sex services business suitability certificate

Use this form to apply for a sex services business suitability certificate in accordance with Section 19 of the Sex Industry Act 2019. Applicants must have attained the age of 18 years.

See the [operate a sex services business](#) webpage for further information on applicant requirements.

Applicant details																
Applicant type:	Company	<input type="checkbox"/>	Firm	<input type="checkbox"/>	Individual	<input type="checkbox"/>										
If a company or firm please complete below:																
Company/Firm name:																
ACN:					ABN:											
Nominee details of the principal contact for the licence																
Surname:						Date of birth:										
Given name/s:																
Other name/s (if applicable):																
Residential address:																
Suburb:				State:			Postcode:									
Is your postal address the same as above? If no, complete below:																
Postal address:																
Suburb:				State:			Postcode:									
Contact details																
Phone number:				Mobile number:												
Email address:																
Principle place of business																
Is your principle place of business address the same as above?								Yes / No								
If no complete below.																
Business address:																
Suburb:				State:			Postcode:									
Phone number:				Mobile number:												
Email address:																
Business name:																
Business number:				Website address:												
Do you intend to carry on business from more than one office?								Yes / No								
If yes, fill in below. If more than one other place of business, copy and attach to application																
Details of other place of business																
Business address:																
Suburb:				State:			Postcode:									
Phone number:				Mobile number:												
Email address:																

Director/Nominee/Secretary/Other principle officers (photocopy and complete if more than one on person)					
All persons of the business must complete a suitability certificate application including the Director, Nominee, Secretary or other principal officers.					
Surname:				Date of birth:	
Given name/s:					
Other name/s (if applicable):					
Position held:	Director <input type="checkbox"/>	Nominee <input type="checkbox"/>	Secretary <input type="checkbox"/>		
	Principle officer <input type="checkbox"/>	Other <input type="checkbox"/>			
Postal address:					
Suburb:		State:		Postcode:	
Contact details					
Phone number:			Mobile number:		
Email address:					
Disclosures					
Have you in the last 10 years been found guilty of a relevant offence(s)?					Yes / No
If yes, quote the offence(s), relevant date(s), jurisdiction(s) and sentence(s) below.					
Have you been convicted in the last 10 years of committing or attempting to commit an offence against the <i>Sex Industry Act 2019</i> ?					Yes / No
If yes, provide details below:					
Have you been an executive officer of a body corporate when the body corporate was found guilty of an indictable offence against the <i>Fair Work Act 2009</i> (Cth) or against a work health and safety law?					Yes / No
If yes, provide details below:					
Have you been declared bankrupt, applied to take the benefit of a law for the relief of bankrupt or insolvent debtors or compounded with creditors or made an assignment of the applicant's or person's remuneration for their benefit?					Yes / No
If yes, provide details below:					

Have you had a suitability certificate previously issued under the Act, or a similar certificate issued in another jurisdiction(s), revoked?		Yes / No	
If yes, provide details below:			
Have you been known by any other names?		Yes / No	
If yes, provide details below:			
Director/Nominee/Secretary/Other principle officers declaration			
I, (full name):			
Of (address):			
Solemnly and sincerely declare that:			
<ul style="list-style-type: none"> • All statements and information contained in this application are true and correct to the best of my knowledge by virtue of the <i>Oaths, Affidavits and Declarations Act 2010</i>; and • I have read and understood the information contained in this application; and • The declaration is true and correct; and • I know that it is an offence to make a declaration that is false in any material particular; and • I hereby consent to all probity investigations carried out by the authorised officers of Occupational Licensing to verify the information provided by me and to determine my suitability to hold the licence for which I have applied. I agree that such inquiries may be made before and after the issue of a licence. 			
This declaration is made at: (location)			on: (date)
Officer signature:			
Note: Under the <i>Oaths, Affidavits and Declarations Act 2010</i> a person wilfully making a false statement or altering a statement, in a statutory declaration is guilty of a crime and is liable to a penalty or imprisonment, or both.			

Nominee declaration			
I, (full name):			
Of (address):			
Solemnly and sincerely declare that:			
<ul style="list-style-type: none"> I am the appointed nominee of the business for the purposes of the <i>Sex Industry Act 2019</i>, and am in bona fide control of the affairs of the business in the Northern Territory. All statements and information contained in this application are true and correct to the best of my knowledge by virtue of the <i>Oaths, Affidavits and Declarations Act 2010</i>; and I have read and understood the information contained in this application; and The declaration is true and correct; and I know that it is an offence to make a declaration that is false in any material particular; and I hereby consent to all probity investigations carried out by the authorised officers of Occupational Licensing to verify the information provided by me and to determine my suitability to hold the licence for which I have applied. I agree that such inquiries may be made before and after the issue of a licence. 			
This declaration is made at: (location)		on: (date)	
Nominee signature:			
Note: Under the <i>Oaths, Affidavits and Declarations Act 2010</i> a person wilfully making a false statement or altering a statement, in a statutory declaration is guilty of a crime and is liable to a penalty or imprisonment, or both.			
Supporting documents checklist			
Prescribed application fee attached (plus an additional fee for each person wishing to apply for an operator suitability certificate.)	<input type="checkbox"/>		
Completed application and signed declaration	<input type="checkbox"/>		
Current photo ID for each person of the business attached – i.e. Passport, Australian driver's licence or evidence of age card	<input type="checkbox"/>		
Criminal name check results for each person of the business attached. Note: Criminal history results can take up to 6 weeks to be processed by SAFE NT.	<input type="checkbox"/>		
Current business name extract attached (if applicable)	<input type="checkbox"/>		
Privacy statement			
The Northern Territory Government complies with the Information Privacy Principles scheduled by the <i>Information Act 2002</i> .			

Disclaimer

The Northern Territory Government respects and is committed to safeguarding the confidentiality and privacy of the information that it collects and handles, in accordance with the *Northern Territory Information Act 2002*.

You have been asked to provide personal information necessary for us to meet your application requirements. You do not have to provide your personal information but if you choose not to, this application will be incomplete and we will be unable to process it.

The information you provide will be accessible to Occupational Licensing and will only be used to provide a department service or program. We will not disclose your personal information to third parties unless, authorised or required by law to do so you have given us consent to share your personal information for a specific purpose.

You may request access to the personal information we hold about you. If you want more information about the Northern Territory's privacy laws, please refer to the *Northern Territory Information Act 2002*, or the Office of the Information Commissioner NT.

Lodgement

Complete applications can be lodged in person, email or via post at a Territory Business Centre below:

Darwin:	Darwin Corporate Park, Ground Floor, Building 3, 631 Stuart Highway Berrimah
Katherine:	Big Rivers Government Centre, 5 First Street, Katherine
Tennant Creek:	Barkly Business Hub, 63 Haddock Street Tennant Creek
Alice Springs:	Ground Floor, The Green Well Building, 50 Bath Street Alice Springs

1800 193 111 territorybusinesscentre@nt.gov.au GPO Box 9800 Darwin NT 0801

Payment details

A fee is payable on lodgement of this application form. Payment can be made by:

- Cash (in person only); or
- Cheque (made out to Receiver of Territory Monies); or
- Credit card (Visa or MasterCard accepted in person or over the phone). Note: A staff member from the Territory Business Centre will contact you via phone for payment.

Payment date:	Receipt number:	Amount paid:
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