

Motor Vehicle Registry Information Bulletin

V62 – Parades and Processions

Introduction

The Northern Territory (NT) *Traffic Regulations* (Regulation 38) prohibits a person from taking part in a parade, procession (other than a funeral procession) or other event that may disrupt traffic on a public road unless a permit has been granted by the **Competent Authority**.

Competent Authority

The Competent Authority is the body or authority having the care, control and management of the public road on which the event is to be conducted.

Examples of Competent Authorities include: city councils, town councils, shire councils, community councils and the Northern Territory Government (NTG).

Requirements

A person or organisation wishing to conduct a parade, procession or other event must apply to the relevant Competent Authority for a permit.

More than one permit may be required where more than one Competent Authority is involved.

Public Liability

The organiser may be required to have adequate liability insurance.

Traffic Management Plan

Where the Competent Authority deems an event is likely to cause significant disruption to normal traffic flow, the organiser shall be required to provide evidence of a Traffic Management Plan.

For events conducted on NTG controlled roads, an 'approved' Traffic Management Plan is a plan designed by a qualified Northern Territory Traffic Management Plan Designer in accordance with Australian Standard "AS 1742.3 Manual of uniform traffic control devices – Traffic control for works on roads".

(Traffic Management Inquiries – refer Department of Infrastructure (Operations and Traffic) telephone (08) 8999 4402 – email Roadsdarwin.ntg@nt.gov.au)

Advisory Signs and Warning Signs

Certain events may require advisory or warning signs. Where applicable, signs shall comply with relevant standards – such as Australian Standards – for signage.

Medical Facility

The organiser may be required to provide appropriate aid, comfort or medical facility to anyone involved in an event.

Litter and Refuse

The organiser may be required to remove litter and refuse as a result of an event.

Application Time Frames

Generally, applications will not be accepted more than 3 months or less than seven (7) days prior to an event date.

Public Notice Requirement

Public notice of the application must be made not less than seven (7) days prior to an event taking place. This is not a notice of approval for the event.

Permit

The Competent Authority may grant a permit if satisfied that:

1. Written consent has been granted from the NT Police;
2. Public notice of the application has been made not less than 7 days prior to the event taking place; and
3. The event will not endanger or unduly inconvenience persons in the vicinity of the event.

Note: Various conditions may be imposed on a permit.

Applications for a parade, procession or event may be lodged with Transport Regulation and Compliance Division and faxed to (08) 8924 7009. Alternatively, applications may be lodged at any Motor Vehicle Registry (MVR) Office.

For more information, contact Transport Regulation and Compliance Division on telephone (08) 8924 7041 / (08) 8924 7157.

Note: Form VS14 – “Permit Application for Road Event” - is to be read in conjunction with this Bulletin.

Application Form VS14 is attached to this bulletin and is also available at all MVR Offices.

Contact Details	
Motor Vehicle Registry	
Telephone	1300 654 628
Facsimile	(08) 8999 3103
Email	mvr@nt.gov.au
Web	www.mvr.nt.gov.au
Postal Address	GPO Box 530 Darwin NT 0801

Permit Application for Road Events

Applicant Details

Organisation

Contact Person

Surname

Given Name

Postal Address

Contact Details - *Please tick (☐) preferred method of contact*

Phone:
Fax:
Email Address:

Event Details

Event Name

Event Type

- Parade Trial Race
 Procession Speed Trial Other (specify) _____

Event Dates

Start	Finish

Assembly Area _____

Event Times

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Finish Area _____

Route of Travel (i.e. include details of all roads)

Will any person involved in this event be riding in any open load space on a vehicle, trailer or float?

- Yes (provide details below) No

Public Notice (to be given no less than 7 days prior to event)

Attachments:	Yes	No	Date(s) of Public Notice
1 - Sample of Public Notice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text" value="/ /"/>
2 - Confirmation receipt of Public Notice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text" value="/ /"/>

Details:

Declaration

I declare that the information provided on this application is true and correct.

Contact Person Signature Date / /.....

Privacy Statement

The Registrar of Motor Vehicles is required to collect information for Registrations, Licenses and Permits under section 92 of the *NT Motor Vehicles Act*. The Registrar adheres to the Department's Privacy Statement and the *Information Act*. Further information on privacy can be found at www.nt.gov.au/dlp

Official Use

Competent Authority

Conditions (if any)

Date / /.....

Signature

Authorising Officer

NT Police

Conditions (if any)

Date / /.....

Signature

Authorising Officer

Dept of Infrastructure

Conditions (if any)

Date / /.....

Signature

Authorising Officer