

Public Transport Special Event Buses Policy

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Contact details	Passenger Transport Branch Department of Infrastructure, Planning and Logistics (DIPL) Northern Territory Government (NTG)
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1.0	September 2013	Passenger Transport Branch	Original
2.0	February 2019	Passenger Transport Branch	Clarification of processes
3.0	June 2022	Passenger Transport Branch	Include Acronyms and merge into new template. Include timeframe for submitting application

Acronyms	Full form
DIPL	Department of Infrastructure, Planning and Logistics
Director	Director Passenger Transport

Definitions	
The following definitions are used in this document	
Charged Events	Events that charge an entrance or attendance fee that are run by private persons, organisations or the Northern Territory Government.
Special Events	Community events as determined by the Northern Territory Government and non-for-profit community events that may have an attendance fee.

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1. Purpose

The purpose of this policy is to clarify the Department of Infrastructure, Planning and Logistics (DIPL) role in providing passenger transport assistance to community and special events.

2. Eligibility for dedicated bus services

Charged Events are not eligible for designated free bus services. Event organisers are encouraged to contact transport operators directly if charter services are required.

The Northern Territory Government may, at its discretion, sponsor limited and selected Special Events by providing free access to the public bus network, dedicated bus services or a combination of both.

3. Eligibility for free access to public bus services

DIPL may provide free access to existing public bus services for attendees to get to and from Charged or Special Events.

If approved, free access to public bus services is typically provided on the day of the event only. To receive free travel on the public bus network, event attendees must present an event ticket or the event brochure to the bus driver when boarding the bus.

4. Applying for transport assistance

Event organisers may apply for transport assistance to the Director Passenger Transport via email to passenger.transport@nt.gov.au. Please ensure that sufficient information, such as event details, importance of the event and anticipated attendance numbers, is provided to support the request.

Requests must be submitted to the Director a minimum 10 business days prior to the date of the event for consideration.

Assistance is determined on a case by case basis and should not be seen as an ongoing support for future events.

Approval for assistance does not include advertising and event organisers are required to arrange and meet the cost of advertising of bus services.

5. Further information

If you require further information regarding this Policy please email passenger.transport@nt.gov.au or phone 08 8924 7666.