

Land Title Act 2000
REGISTRAR-GENERAL'S DIRECTIONS



NORTHERN TERRITORY OF AUSTRALIA

S	P	No:
S	R	No:

Commissioner of Territory Revenue use only

IMPORTANT NOTICE

Please Note Privacy Statement Overleaf

**SURRENDER OF LEASE
OR SUBLEASE**

The lease or sublease over the land as specified for the value expressed and by mutual consent is surrendered to the extent as indicated. (NOTES 1 - 3)

Lease or Sublease being surrendered	Date of Surrender	Extent of Surrender
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(NOTE 4)

Register	Volume	Folio	Location	Lot Description	Plan	Unit

(NOTE 5)

CONSIDERATION		GST Amount
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(NOTE 6)

OWNER	
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(NOTE 7)

TENANT	
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(NOTE 8)

.....

SIGNED by the Owner

on (Date)

In the presence of:

.....

Signature of qualified witness

.....

Full name of qualified witness

.....

Witness contact address/phone number

.....

SIGNED by the Tenant

on (Date)

In the presence of:

.....

Signature of qualified witness

.....

Full name of qualified witness

.....

Witness contact address/phone number

(NOTE 9)

CONSENT OF INTEREST HOLDERS

Instrument type:

Instrument type:

Instrument No:

Instrument No:

Name of Parties:

Name of Parties:

.....

.....

I the registered proprietor of the interest shown above consent to the registration of this instrument.

I the registered proprietor of the interest shown above consent to the registration of this instrument.

Signed:

Signed:

(Date):

(Date):

In the presence of:

In the presence of:

.....

.....

Name of Qualified Witness:

Name of Qualified Witness:

Address or telephone No.:

Address or telephone No.:

SCHEDULE OF NOTES

- Not to be used for surrender of a Crown lease. (Internal use only: The SP code is used for a partial surrender of lease and the SR code is used for a total surrender).
- Surrenders may be lodged as an original only and must be typed or completed in ink or biro and **must show the imprint of the Commissioner of Territory Revenue (Stamp Duty)**. All signatures must be in ink or biro. Alterations to information entered on the form should be crossed out (not erased or obliterated by painting over) and initialled by the parties.
- This form can be adapted for surrenders of underleases.
- The lease/sublease number to be surrendered must be entered here. Insert the date the lease was surrendered. If the whole of the land in a (sub)lease is to be surrendered no other description should be used. If the surrender affects part only of the land in a (sub) lease the description should also be given. Any necessary diagram or survey plan should be attached.
- Volume and Folio references must be given together with complete parcel description. If a certificate as to title has been produced it must be issued.
- Insert the amount of any consideration. If no consideration is paid or payable insert the words "Nil" or "Not applicable".
- Insert full Name. Address is not required.
- Insert full Name - Address if not required.
- Persons who may witness this document are a Commissioner for Oaths, a member of the Legislative Assembly, a legal practitioner within the meaning of the *Legal Profession Act 2006*, a person holding office under the *Supreme Court Act 1979*, the *Justices of the Peace Act 1991*, the *Local Court Act 2015* or the *Registration Act 1927*, a member of the Police Force, a person licensed as a conveyancing agent or real estate agent under the *Agents Licensing Act 1979*, a Notary Public and any other person approved by the Registrar-General.
A witness to an instrument executed by an individual must first:
 - take reasonable steps to ensure that the individual is the person entitled to sign the instrument;
 - have the individual execute the document in the presence of the witness;
 - not be a party to the instrument; and
 - if witnessing more than one signature, clearly state that he/she has witnessed more than one signature. (ie I have witnessed the two signatures appearing above).After signing, witnesses must legibly write, type or stamp their names and contact address or telephone number below their signature.
For a corporation, an instrument must be executed in a way permitted by law or sealed with the corporation's seal in accordance with the *Law of Property Act 2000*, Section 48.
For witnessing of instruments executed outside the Northern Territory refer to Schedule 1 of the *Land Title Act 2000* and the Registrar-General's Directions.
- The surrender instrument must have the consent of every mortgagee and sublessee of the lessee.

PRIVACY STATEMENT – LAND REGISTER FORMS

The Registrar-General's Office is authorised by the *Land Title Act 2000* to collect the information on this form for the establishment and maintenance of the Land Register, which is made available for search by any person, anywhere, including through the Internet, upon payment of a fee. The information is regularly provided to other NT Government agencies, the Australian Valuation Office, local governments, the Australian Bureau of Statistics, the Australian Taxation Office or other Commonwealth Agencies as required or authorised by law, and some private sector organisations for conveyancing, local government, valuation, statistical, administrative and other purposes. The NT Government also uses the information to prepare and sell or licence property sales reports to commercial organisations concerned with the development, sale or marketing of property.

Failure to provide the information in full or in part may prevent your application or transaction being completed.

Your personal information provided on this form can be subsequently accessed by you on request. If you have any queries please contact the Deputy Registrar-General on 8999 5318.