

## Motor Vehicle Registry Information Bulletin

# V74 – Re-registration of a Repairable Write-off

### Introduction

The Northern Territory Written-off Vehicle Register (WOVR) has been introduced as part of a national drive against vehicle theft, and is aimed at reducing the number of stolen vehicles that could possibly be registered with false identification obtained from wrecked vehicles.

This bulletin provides general information relating to requirements that must be met before re-registration of a repairable write-off will be considered in the NT.

**Note: Vehicles that have been assessed and recorded as a Statutory Write-off are suitable for wrecking only and will not be re-registered.**

For further information regarding the Written-off Vehicle Register (WOVR) and classifications of written-off vehicles, refer to the Department's [Information Bulletin V54 NT Written-off Vehicle Register \(WOVR\)](#).

### Inspection Requirements

The following inspection process has been established to determine the identification of the repaired vehicle, the origin of any parts used to repair the vehicle and to ensure the vehicle has been repaired to relevant standards.

A repaired written-off vehicle must satisfy all of the 3 following criteria to obtain NT registration:

#### 1. Roadworthy Inspection

The vehicle must pass a full roadworthy inspection. Any repair work undertaken will also be inspected during this inspection.

#### 2. Vehicle Identity Validation (VIV) Inspection

The vehicle must pass a comprehensive VIV inspection conducted by the Motor Vehicle Registry (MVR).

The vehicle may be required to be left with MVR for the duration of the inspection, enquire on arrival for your appointment if this is required. Owner will be contacted on completion if the vehicle is left with MVR.

**Note: Generally, the inspection will be completed on the same day.**

The VIV inspection will be conducted at one of the following locations:

- Darwin MVR Vehicle Standards Centre – Goyder Rd, **booking made by the MVR WOVR CLERK**
- Katherine MVR Weighbridge - South Stuart Highway (5km south of Katherine)
- Alice Springs MVR Vehicle Standards Centre – North Stuart Highway

**Note: For vehicles located outside of these regions, please contact the MVR.**

### 3. Stolen Motor Vehicle (SMV) Check

All Written-off Vehicles must undergo an SMV Check.

An SMV Check request can **only** be submitted to the appropriate authority by an **MVR TRANSPORT INSPECTOR**.

**Note:** The appropriate authority may request to conduct a detailed examination of the vehicle.

## Documentation Requirements

Specific documentation may be required by the inspecting officer to validate the integrity and quality of the repair and the authenticity of the components used for the repair.

To avoid delays in the assessment and inspection process, the vehicle owner should consider gathering specific documentation in support of the vehicle repair prior to presenting the vehicle.

When specific documentation is requested to be available at the time the vehicle is presented for inspection, it must contain specific details as outlined below:

#### (a) Documentation for a Roadworthy Inspection

The following documentation may be required to verify the structural integrity and quality of repairs carried out on the vehicle:

- Photographic Evidence (of the repairs before and after);
- Detailed Wheel Alignment Report including OEM Target Data;
- Structural Repair Certification;
- Vehicle Safety Devices and Systems Certification;
- Engineering Certification.

**Note:** Repair work that involves the repair and/or replacement of panels/components that are not attached by a means of fasteners (i.e. bolts or similar) will be treated as structural repairs.

Further information regarding such repairs can be found in the Department's [Information Bulletin V31 – Repair or Welding of Vehicle Components](#).

#### (b) Documentation for a VIV Inspection

The following documentation may be required to verify the identity of the vehicle and any parts used in its repair.

##### (b1) Proof of Ownership

Provide original receipts for the purchase of the vehicle.

The receipts must include:

- Name and address of the person/business that sold the damaged vehicle;
- Name and address of the owner of the damaged vehicle
- The ABN of the business (if applicable) that sold the damaged vehicle;
- Date of purchase;
- Purchase price, and
- Vehicle, make, model, month and year of manufacture, Vehicle Identification Number (VIN) and registration number (if applicable).

**(b2) Original Receipts for Parts Used**

Provide original receipts for the purchase of components used in the repair.

The receipts must include:

- Name and address of the person/business that sold the parts;
- The ABN of the business (if applicable) that sold the parts;
- Date of purchase;
- Purchase price;
- Description of component/s including vehicle type (e.g. Ford, Holden, Toyota etc), left/right, front/rear, inner/outer; and
- Where second hand parts are used, the donor vehicle's VINs.

**b3) Original Receipts for the Repair of the Vehicle by a Business**

The original receipts must include:

- Name, address and ABN of the business that repaired the damaged vehicle;
- Date of repairs;
- Name and address of the owner of the damaged vehicle;
- Identification of the vehicle being repaired, i.e. make, model, month and year of manufacture, VIN and registration number (if applicable), and
- All repairs undertaken and replacement parts fitted in the repair (where second hand parts are used, the donor vehicle's VIN must be included on the receipt).

**b4) Repairs Carried Out by Individuals**

Where the vehicle has been repaired by a person other than a registered business, and repair receipts are not generated, a Statutory Declaration may be required.

The Statutory Declaration must include:

- Name and address of the person/s who has repaired the damaged vehicle;
- Date of repairs;
- Name and address of the owner of the damaged vehicle;
- Identification of vehicle being repaired i.e. make, model, month and year of manufacture, VIN and registration number (if applicable);
- A detail of repairs undertaken, and
- A detailed list of parts fitted during the repair (will require original receipts for parts, including the donor vehicle's VINs where second hand parts are used).

**(c) Documentation for a SMV Check**

Evidence of identity is required from the owner of the written-off vehicle and the person presenting the vehicle for re- registration (where that person is not the owner).

For further information on Evidence of Identity, refer to [Information Bulletin G08 Evidence of Identity and Evidence of Residency for Individuals](#).

The evidence of identity, along with any documentation supplied for the registration and VIV inspections may be referred to the appropriate authority for assessment.

**Note: If referred, the appropriate authority may request additional documentation.**

## Are you applying to have your written off vehicle re-registered?

If the answer is **'Yes'** then you will need to complete the following steps before your written-off vehicle can be inspected at the MVR Test Shed.

- i Complete the "VS8 - Application for Inspection of Written-off Vehicle (Repairable) Form" (attached)
- ii Ensure you have all the Evidence of Ownership documentation and photographs as required from the checklist on the application form.
- iii Submit your completed application form together with the required documents by any of the means outlined below:
  - Post: WOVV Application – Vehicle Compliance GPO Box 530  
DARWIN NT 0801
  - Email: [nt.wovv@nt.gov.au](mailto:nt.wovv@nt.gov.au)
  - Facsimile: (08) 8999 3187
- iv The documentation you are required to supply with the **VS8** form will be assessed and you will be contacted to be given advice on any further documentation required
- v Once your documentation is complete you will be contacted again to arrange an appointment for your vehicle inspection by the **MVR WOVV Clerk**.

<b>Contact Details</b>	
<b>Motor Vehicle Registry</b>	
Telephone	1300 654 628
Facsimile	(08) 8999 3103
Email	<a href="mailto:mvr@nt.gov.au">mvr@nt.gov.au</a>
Web	<a href="http://www.mvr.nt.gov.au">www.mvr.nt.gov.au</a>
Postal Address	GPO Box 530 Darwin NT 0801



<i>Official Use Only</i>	
Date Received	...../...../.....
Customer Id	.....
Vehicle Id	.....

VS8

## Application for Inspection of a Written Off Vehicle (Repairable)

### Applicant and Vehicle Details

Surname

Given Name/s

Phone Contact Number

Postal Address

  

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Email

NT Resident (must be NT resident)

Yes

No

NT Drivers Licence Number

Vehicle Make

Vehicle Model

VIN / Chassis Number

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Body Type

Engine Number

Year of Manufacture

### Who has carried out repairs on the vehicle? (please nominate one of the following)

Name of Qualified Body Repair Business

Name of Repairer (applicant or other individual/s)

### Evidence of Ownership of the Vehicle

Must have a receipt originating from one of the following:

Auction House (if vehicle ownership transferred to insurer at the time of the write off); or

Letter from Insurance Company - less salvage (if original owner maintained ownership at the time of the write off); or

Receipt from the last registered owner if written off via VS7 form (if not written off by an insurer); and

If one of the above receipts is in another person's name, a complete chain of receipts from that person up to the applicant is also required.

Receipts must include:

Name and address of the person/business that sold the damaged vehicle

Date of purchase

The ABN of the business (if applicable) that sold the damaged vehicle

Purchase price

Name and address of the new owner/s

Vehicle, make, model, year of manufacture, Vehicle Identification Number (VIN) and registration number (if applicable)

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**Photographs**

Photographs of the damaged areas of the vehicle (before repair) must be submitted with this application

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**Privacy Statement**

The Registrar of Motor Vehicles is required to collect information for Registrations, Licenses and Permits under section 92 of the NT Motor Vehicles Act. The Registrar adheres to the Department's Privacy Statement and the Information Act. Further information on privacy can be found at [www.nt.gov.au/mvr/about-us](http://www.nt.gov.au/mvr/about-us)

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**Declaration**

I declare that I am the vehicle's owner, and the information provided in this application is true and correct in every detail.

**Important**

I understand that this form is only to apply for Assessment for Inspection ONLY, and that I will be contacted by The Department of Transport within five (5) working days requesting applicable documentation for the repair of the vehicle.

Applicant's Signature

Date

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**Contacts**

Please submit this form via post, email or fax as per the details on page one (1), or in person to the Vehicle Standards Centre (Test Shed) located at the Motor Vehicle Registry 18 Goyder Road, Parap.

Postal:	Department of Transport GPO Box 530, DARWIN NT 0801
Phone:	1300 654 628
Fax:	(08) 8999 3187
Email:	<a href="mailto:nt.wovr@nt.gov.au">nt.wovr@nt.gov.au</a>
Website:	<a href="http://www.mvr.nt.gov.au">www.mvr.nt.gov.au</a>

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**OFFICE USE ONLY***Receiving Officer**Via (email, post, fax, in person)**Date*

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