

# Activity notification surface infrastructure PR r66AAL

## Approved Form - Petroleum Regulations 2020

This is the approved form for the purposes of regulation 66AAL of the [Petroleum Regulations 2020](#)<sup>1</sup> (Regulations).

Use this form to notify the Minister for Mining and Energy (minister) of intended petroleum surface infrastructure activities as required by regulation 66AAJ(2), regulation 66AAK, and regulation 66AAL of the Regulations.

This notice must be given at least 21 days prior to commencing the activity unless a shorter period has been allowed by the minister, or as soon as reasonably practicable following an emergency or situation that has arisen due to operational necessity. Notifications are generally not expected to be submitted more than 90 days before the planned commencement date of the activity or activities.

A single form can be submitted to notify the minister of multiple activities being performed within the same project. For example, a project notification for a shutdown, decommissioning or new construction can be submitted and include multiple activities required to complete the project.

In the case of commencing the construction of new appraisal production infrastructure or petroleum surface infrastructure, this notice will prompt the invoicing of petroleum infrastructure decommissioning security required under section 117AV of the [Petroleum Act 1984](#)<sup>2</sup> (Act). Construction cannot commence until security has been paid.

If an activity, or series of activities, is interrupted for a period exceeding 30 days, a new notification must be submitted before recommencing the operation.

Read the important information at **Attachment A**. You must refer to the [Recovery of petroleum on appraisal basis guideline](#)<sup>3</sup> or the [Petroleum surface infrastructure plan guideline](#)<sup>4</sup> as applicable.

Petroleum interest			
Petroleum interest reference number (EP, RL, L, OL)		Expiry date	
Interest holder			
Company/individual name			
ACN / ABN / ARBN		Interest held	%
Business address			
Postal address			

<sup>1</sup> <https://legislation.nt.gov.au/Legislation/PETROLEUM-REGULATIONS-2020>

<sup>2</sup> <https://legislation.nt.gov.au/en/Legislation/PETROLEUM-ACT-1984>

<sup>3</sup> [https://nt.gov.au/\\_data/assets/pdf\\_file/0007/1565188/recovery-of-petroleum-on-an-appraisal-basis-guideline.pdf](https://nt.gov.au/_data/assets/pdf_file/0007/1565188/recovery-of-petroleum-on-an-appraisal-basis-guideline.pdf)

<sup>4</sup> [https://nt.gov.au/\\_data/assets/pdf\\_file/0006/1606479/petroleum-surface-infrastructure-plan-guideline.pdf](https://nt.gov.au/_data/assets/pdf_file/0006/1606479/petroleum-surface-infrastructure-plan-guideline.pdf)

Contact person			
Telephone		Email	
<b>Person in charge of activity (may be a contractor carrying out the activity on behalf of the interest holder)</b>			
Contact person			
Role			
Company name			
ACN / ABN / ARBN			
Telephone		Email	
<b>Petroleum surface infrastructure plan (PSIP) or approval for recovery of petroleum on appraisal basis</b>			
Approval document ID	Unique identifier for PSIP or Approval to produce appraisal petroleum (as applicable)		
Revision No and date	Revision number and date approved (DD-MM-YYYY)		
<b>Land access agreement(s) (insert additional rows for each land access agreement that will be applicable)</b>			
Land access register No.	Or specify NA if on Aboriginal Land <sup>5</sup>		
<b>Compliance with 21 day notification period (select and complete as relevant, refer to Attachment A)</b>			
21 days notice given	<input type="checkbox"/>	No further information required	
Less than 21 days notice (non-compliant)	<input type="checkbox"/>	If selected, specify number of days of notice provided, noting further advice may sought by the regulator relating to non-compliance	
Less than 21 days notice due to emergency	<input type="checkbox"/>	If selected, describe the emergency including the date it occurred, and if an incident notification was required and provided (see Attachment A)	
Less than 21 days notice due to operational necessity	<input type="checkbox"/>	If selected, specify the date the activity(s) commenced and the circumstances existing at the time that made it reasonable and consistent with good oilfield practice to carry out the activity without notice.	
Less than 21 days notice due to ministerial approval	<input type="checkbox"/>	If selected, describe how ministerial approval was obtained and the date of the approval	

<sup>5</sup> See [Aboriginal Land Rights \(Northern Territory\) Act 1976 \(Cth\)](#)

<b>Petroleum surface infrastructure (PSI) activity notification type 66AAJ</b> Specify all planned activities subject to this notification (must be within a single project)		
(2)(a)	Site construction and commissioning of a new petroleum processing facility	Y/N
(2)(b)	The installation, replacement, modification, repair or removal of shutdown systems	Y/N
(2)(c)	Activities which increase or decrease the producing capacity of petroleum surface infrastructure	Y/N
(2)(d)	Starting up the operation of a petroleum processing facility	Y/N
(2)(e)	Temporarily shutting down the operation of all or part of a petroleum processing facility	Y/N
(2)(f)	Decommissioning all or part of the petroleum surface infrastructure	Y/N

## Overview of work program<sup>6</sup> and timetable for carrying out and completing the activity(s)<sup>7</sup>

Existing petroleum surface infrastructure - that is the subject of this notice (add additional rows as required)				
Facility name and number	Facility location Provide latitude/longitude	PSI activity notification type (refer to table for R66AAJ)	Expected activity period (chronological order)	Facility status
E.g. Beetaloo Two Compression Facility (B2CF)	E.g : 17.65° S, 133.45° E	<b>Instruction:</b> Select: 2(a) – 2(f) as per previous page E.g. 2(c) and 2(e) for Activities which increase or decrease the producing capacity of petroleum surface infrastructure and temporarily shutting down the operation of all or part of a petroleum processing facility	DD-MM-YYYY – DD-MM-YYYY	<b>Instruction:</b> Select: 1. under construction 2. operational 3. temporarily shut down; or 4. decommissioned
Proposed petroleum surface infrastructure <sup>8</sup>				
Facility name and number	Facility location Provide latitude/longitude	PSI activity notification type (refer to table for R66AAJ)	Expected activity period (chronological order)	Facility status
E.g. Beetaloo Three Compression Facility (B3CF)	E.g : 17.65° S, 133.45° E	<b>Instruction:</b> Select: 2(a) as per previous page E.g. 2(a)	DD-MM-YYYY – DD-MM-YYYY	<b>Instruction:</b> Select: 1. Not yet built; or 2. under construction

<sup>6</sup> See regulation 66AAK(2)

<sup>7</sup> See regulation 66AAL(g)

<sup>8</sup> The payment of a petroleum infrastructure decommissioning security is required for all new surface infrastructure **before** construction commences. Refer to <https://nt.gov.au/industry/energy/petroleum-operations/securities-for-onshore-petroleum> for more information.

Description of activities (See 66AAL(d)) (add rows for each activity as required)				
PSI activity notification type (refer to table for R66AAJ)	Activity description	Objective	Key elements	Proposed milestones
E.g. (2)(a) Construction and commissioning of new petroleum processing facility	E.g. Construction and commissioning of new petroleum processing facility required to recover appraisal petroleum from Beetaloo Pilot Project.	To enable the extraction, processing, refining, storage and transport of petroleum produced on an appraisal basis to allow for its beneficial use.	Delivery and installation of packaged vendor equipment, structural, mechanical and piping. Delivery and installation of the electrical instrumentation and controls including construction of underground services. Well hook up, pre-commissioning and testing activities of well facilities to bring to mechanical completion	E.g. project commencement and facility commissioning.
Work program documents prepared for the management, control or operation of the activity(s) (See 66AAL(e) <sup>9</sup> ) (add rows for additional documents as required)				
Document type	Document Title	Document No.	Revision No.	Attached (select as applicable)
E.g. Project execution plan				Yes or Previously provided to the Department
E.g. Project schedule				Yes or Previously provided to the Department
E.g. Management of Change (MoC)				Yes or Previously provided to the Department
E.g. Emergency Response (Contingency) Plan				Yes or Previously provided to the Department

<sup>9</sup> Where a listed document has not been approved by, or has not previously been provided to, the Department it must be attached to this form e.g. Project execution plan.

## Declaration

Declaration			
I declare that the information contained in this form is true and correct to the best of my knowledge. I understand that providing misleading information, or making false representations are offences as per section 107 and section 108 of the <i>Petroleum Act 1984</i> .			
Signature		Date	
Name			
Position held/title			

## Fees

There is no fee for an activity notification.

## How to submit

Submit this form and attachments via email or post to:

[petroleum.operations@nt.gov.au](mailto:petroleum.operations@nt.gov.au)

Petroleum Operations  
Department of Mining and Energy  
GPO Box 4550  
Darwin NT 0801

## Privacy statement

The Department of Mining and Energy complies with the [Information Privacy Principles](#)<sup>10</sup> scheduled by the *Information Act 2002*.

## Further information

Contact Petroleum Operations, DME on 08 8999 6521 or via email [petroleum.operations@nt.gov.au](mailto:petroleum.operations@nt.gov.au).

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<sup>10</sup> <https://infocomm.nt.gov.au/privacy/information-privacy-principles>

## Attachment A – Important information

### Offences for failure to notify

It is generally an offence under **regulation 66AAM** if a person is required to give an activity notification to the Minister under **Part 5AC** and fails to do so. However, a person is exempt from an offence in the following circumstances:

1. **Emergency situations:** Where a person has acted during an emergency where there was a likelihood of:
  - Injury
  - significant discharge of fluids from a well
  - damage to an underground formation that contains petroleum, an aquifer or any other part of the environment, or
  - significant damage to a well or surface infrastructure.
2. **Operational necessity:** Where a person carried out the activity because:
  - It was reasonable and consistent with good oilfield practice to carry out the activity without notice due to circumstances existing at the time
  - the minister is notified as soon as reasonably practicable after carrying out the activity, and
  - that notification is submitted in this approved form.

### Incident reporting requirements

If an emergency has occurred, there may also be a requirement to provide an incident notification<sup>11</sup> to the minister, for a:

- **serious incident** under **Regulation 66K:**
  - by telephone as soon as practicable (and in any case within 2 hours) after becoming aware of the occurrence
  - by email within **24 hours** after becoming aware of the occurrence, and
  - If the incident relates to the integrity of surface infrastructure, a report must be provided to the minister within 1 month of occurrence (or longer period allowed by the minister), or a
- **reportable incident** under **Regulation 66L:** within **72 hours** after becoming aware of the occurrence.

### Petroleum infrastructure decommissioning security requirements for petroleum surface infrastructure

**Section 117AV** of the Act, establishes that petroleum infrastructure decommissioning security is required to secure costs and liabilities associated with the decommissioning of petroleum surface infrastructure. The required amount of security is determined at the time the relevant PSIP or approval to recover appraisal petroleum was approved. The payment of [security](#)<sup>12</sup> is required prior to the commencement of construction.

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<sup>11</sup> The relevant incident notification form can be found in the [Energy Document Library](#)

<sup>12</sup> <https://nt.gov.au/industry/energy/petroleum-operations/securities-for-onshore-petroleum>

## Internal document control

<b>Document title</b>	Activity notification surface infrastructure PR r66AAL		
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