

Incorporated associations

After the annual general meeting checklist

Associations Act 2003

Timeframes

- **Public officer**- any changes to the public officer must be notified. The new public officer must complete and lodge the form with the prescribed fee within 14 days.
- **Financial statement/audited statement of accounts** - must be lodged with the supporting documents and prescribed fee within 28 days.
- **Constitution** - any constitution amendments must be lodged with the supporting documents and prescribed fee within 28 days.
- **Induct your committee** as soon as possible after the AGM.

Education information, forms, fees and templates can be found on the Northern Territory Government website¹.

¹ <https://nt.gov.au/associations>