

# 2024-25 NXT Gen ARTS organisations

## Expressions of interest for host organisations

Arts NT is seeking host organisations interested in providing structured career development for Northern Territory (NT) early career artists aged 18-25 years through a professional arts work experience placement. The aim of the placement is to increase employment pathways and opportunities for young adults in the NT arts sector.

NXT Gen ARTS provides grants of \$10,000 per placement to cover the artist's fees and \$3,000 to support the host organisation's mentoring and administration fees.

To be a NXT Gen ARTS host organisation, you must:

- be registered and based in the NT
- have an annual turnover of at least \$75,000
- have been established for more than 5 years.

Creative industry businesses must fall into the categories listed in the NT's creative industries strategy. To find out more, go to the [Department of Territory Families, Housing and Communities website](#)<sup>1</sup>

Read also the information available in the FAQs available on GrantsNT under NXT Gen ARTS to gain a good understanding of the initiative.

To express interest in your organisation becoming a NXT Gen ARTS host, please complete the form below. The form may also assist you to find a compatible young artist, if you do not yet have a young artist in mind. Arts NT will then contact you to discuss possible options, and, if a match has been found, will facilitate a meeting between your organisation and the young artist to map out a placement.

Email the completed EOI form to [arts.office@nt.gov.au](mailto:arts.office@nt.gov.au).

Organisation Details			
Name		Address	
Phone		Email	
What does your organisation do?			
How long has your organisation been operating?			

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<sup>1</sup> <https://tfhc.nt.gov.au/arts-and-culture/creative-industries-strategy-2020-2024>

<p><b>What is your annual turnover?</b> (You may be requested to provide evidence of your annual turnover to accept you as host organisation)</p>	
<b>Placement Details</b>	
<p><b>1. Does your organisation have the capacity and a dedicated staff member(s) to mentor and support the young artist /arts worker over 3 months full-time or 6 months part-time?</b></p>	Y / N
<p>If Yes, please provide the names of mentor / support officer/s:</p>	
<p><b>2. Will you provide the career development in collaboration with another organisation?</b></p>	Y / N
<p>If Yes, please name other organisation below:</p>	
<p>Which organisation will be the lead?</p>	
<p><b>3. Can your organisation provide an appropriate workspace for the mentee? Mark X:</b></p>	Y / N
<p>Desk and Chair</p>	
<p>Computer / Wi-Fi</p>	
<p>Car Park</p>	
<p>Other – please detail below</p>	
<p><b>4. Does your organisation have appropriate insurance?</b> Please contact Arts NT if you require more details on appropriate insurance cover.</p>	Y / N
<p>If Yes, please name the insurance company and outline your insurance policy:</p>	
<p><b>5. Please indicate if the following induction can be provided - mark X and add where relevant.</b></p>	

Workplace hours, access and direct reports	
Work Health & Safety (who do they contact if things go wrong)	
Workplace rules, regulations etc. (site / role specific)	
Emergency Evacuation Plans	
Incident reporting	
Other - please detail below	
<p><b>6. Specific outcomes are expected to be provided under this placement as detailed at 7.</b> Please provide details of the preferred timeframe including commencement and end date, and working hours. If the placement is shared between two organisations, please provide how this collaboration will logistically work for the young artist / arts worker.</p>	
<p><b>7. The following skills development is expected to be provided to the mentee under this placement. Please indicate which of the below you can cover as part of the placement (mark X).</b></p>	
Develop a professional resume / artist profile and professional social media profile (may not apply to back of house placements)	
Provide an understanding of cultural safety and how to manage the health and wellbeing of an artist / arts worker	
Manage finances: budgeting and invoicing – draft and understand the basics of and working to a budget	
Understand how to value time and work in line with the relevant Award, Legislation or Industry standard	
Manage all stages of applying for a grant, including managing and acquitting a grant, seeking and applying for sponsorship support, and how to build philanthropic relationships	
Develop a project plan as a basis for delivering any project	
Understand copyright, intellectual property, professional indemnity and insurances	
Sign up to relevant industry bodies and stay informed	
Take up networking opportunities as they arise to connect, collaborate and learn	

## Privacy statement

The Department of People, Sport and Culture (DPSC) respects and is committed to safeguarding the confidentiality and privacy of the information that it collects and handles, in accordance with the Northern Territory Information Act 2002.

You have been asked to provide personal information necessary for us to consider your suitability for the NXT Gen ARTS program and to find a host organisation for you that may be able to offer a suitable NXT Gen ARTS career placement. You do not have to provide your personal information but if you choose not to, we won't be able to assist you in finding a suitable host organisation for a NXT Gen ARTS career placement.

The information you provide will be accessible to DPSC only and will only be used to in relation to the NXT Gen ARTS program. We will not disclose your personal information to third parties unless:

- authorised or required by law to do so, or
- you have given us your consent to share your personal information for a specific purpose.

You may request access to the personal information we hold about you. To find out more read our privacy policy. If you want more information about the Northern Territory's privacy laws, please refer to the Northern Territory Information Act 2002, or the Office of the Information Commissioner NT.

## How to submit

Email the completed EOI form to [arts.office@nt.gov.au](mailto:arts.office@nt.gov.au).

## Further information

Contact Arts NT by calling 1800 678 237 or (08) 8999 8981 or emailing [arts.office@nt.gov.au](mailto:arts.office@nt.gov.au).