

# DARWIN HARBOUR ADVISORY COMMITTEE

## MINUTES – MEETING 8

<b>Date:</b>	Thursday, 28 February 2019	<b>Location:</b>	Northern Australia Conference Room, Development House, 76 the Esplanade, Darwin
<b>Time:</b>	9:00 am – 1:00 pm	<b>Secretariat:</b>	Amy Cooper (AC), Executive Officer – Committees (DENR)
<b>Chair:</b>	Professor Karen Gibb (KG), Charles Darwin University		
<b>Attendees:</b>	Dr Claire Streten (CS) Sandy Griffin (SG) Sam Buchanan (SB) Shar Molloy (SM) Shenagh Gamble (ShG) Sue McKinnon (SMc) Alan Roe (AR) Daniel Thompson (DT) Jim Smith (JS) Julia Fortune (JF) Terry O'Connor (TO) David Ciaravolo (DC) Peter Dummett (PD)		Australian Institute for Marine Science INPEX (Proxy for Mark Robertson) Paspaley Environment Centre NT City of Darwin Landcare NT Territory Natural Resource Management ConocoPhillips (by phone) Sea Darwin Water Resources Division (DENR) Darwin Port Amateur Fisherman's Association of the NT Darwin Port Power and Water Larrakia Development Corporation
<b>Apologies:</b>	Annie Andrews (AA) Nigel Browne (NB)		Department of the Chief Minister Larrakia Marine Rangers
<b>Guests:</b>	Bridgette Bellenger (BB) Ben Smith (BS)		

Agenda No.	Agenda Item	Action Required (e.g. information / discussion / decision)
	<b>Meeting open</b>	The Darwin Harbour Advisory Committee meeting commenced at 9:00 am.
1.	<b>Welcome, Attendance and Apologies</b>	Chairperson, KG, opened the meeting and welcomed members to the eighth meeting. Apologies from NB and AA. KG welcomed JF to the meeting.
2.	<b>Declaration of any conflicts of interest</b>	Nil.
3.	<b>Minutes of previous meeting</b>	Minutes of the previous meeting on 1 November 2018 were circulated to committee members prior to the meeting for comments / edits. The minutes were accepted by the committee with no amendments.

4.	<b>Actions from previous meeting (meeting 7 – 1 November 2018)</b>				
	No.	Action	Action Officer	Timeframe	Status / Update
	4.1	<b>DHAC Website</b> Working group to be formed to work on content ideas for the DHAC page.	AC, SG, AA	March 2019	<b>In progress</b> See matters arising
	4.2	<b>2019 DH Strategy</b> Update of the 2010 Darwin Harbour Strategy	Working Group – Chair, Annie Andrews	Ongoing	<b>In progress</b> See matters arising item 5.2
	4.3	<b>Report Cards</b> DHIR workgroup formed and will develop a DHIR implementation plan for discussion at the Nov meeting of DHAC.	KG, SG, SM, CS, TO (or Phil Vivian), Dianne Rose (PWC)	Ongoing	<b>In progress</b> See matters arising item 5.3
	4.4	<b>Project Officer for DHAC</b>	KG	Ongoing	<b>In progress</b> See matters arising 5.3
4.5	<b>Bulletin Distribution List</b> ➤ Provide email addresses for individuals to be included on the DHAC Bulletin distribution list. ➤ Discuss new Bulletin	AC  All members	Prior to the next meeting	<b>Bulletin Distribution List</b> A draft list was tabled. KG noted it is a short list and asked that members give consideration to organisations to be added.	
5.	<b>Matters Arising</b>	<p><b>5.1 DHAC Website</b></p> <p>AC provided an update explaining the DENR web team, has worked hard to ensure there is a good look and feel to the DHAC webpage. AC presented the website to the committee to request feedback and suggestions for improvements.</p> <p>The committee requested the following changes;</p> <ul style="list-style-type: none"> <li>- change title to Darwin Harbour Advisory Committee</li> <li>- change current picture to nature shot of the harbour</li> <li>- update titles and organisations</li> <li>- amend strategy title to 2019 Darwin Harbour Strategy</li> <li>- create link to 2003 and 2010 strategies</li> <li>- investigate the need for a robot to avoid scams</li> <li>- create a gallery for photos to be uploaded.</li> </ul> <p>The committee agreed that once amendments are made the website can go live.</p> <p><b>Actions:</b></p> <ul style="list-style-type: none"> <li>• AC to request changes to website in line with member comments and provide screen shots of content requiring updates.</li> <li>• Member biography photos to be sent to AC to upload to website.</li> </ul> <p><b>5.2 DH Strategy</b></p> <p>KG provided an update on behalf of the Chair of the DHIR working group, AA. It was noted AA tabled a summary report for the delivery proposal for the strategy. The working group has requested a timeline and exactly what will happen with the strategy.</p>			

KG advised she met with the Minister and her Advisor Emma Young. The Minister has agreed there will be a statement made at the August sittings in Parliament, and that the strategy will be launched in the second half of 2019 with an event and a media opportunity. The strategy will also be sent to Cabinet for noting. The Ministers office has requested the strategy be completed by June 30.

KG noted there are ongoing discussions around the \$40k funding. AA has been in contact with Graeme Byron who has expressed interest in working with us on the strategy.

### **5.3 Report Cards**

KG advised the DHIR working group met December 11. Minutes and actions have been tabled for members' reference.

Prior to this quotes were provided from Integration Application Network (IAN) and Australian Institute of Marine Science (AIMS). The DHIR working group agreed scopes were complimentary.

IAN and AIMS met February 14 in Brisbane to discuss the proposal and have since provided a joint proposal.

KG raised report cards at the last Ministers meeting. The Minister was really positive and was keen to announce progress ASAP as an outreach opportunity. The Minister indicated the report cards will need funding from other sources. KG will communicate the joint proposal to the Minister at the next meeting.

KG explained that the DHIR working group would like to submit an Expression of Interest (EOI) to the Ian Potter Foundation; however, KG has since learned an EOI can't be processed without first discussing with them first. KG has scheduled a phone meeting to discuss the EOI with the Ian Potter Foundation. KG will confirm the DHIR working group is happy with the EOI prior to submitting to the Ian Potter Foundation. The EOI is due April 19 2019. KG suggested the working group ask for at least \$100k.

An action from the DHIR working group was to obtain whole of government support. TO suggested the DHIR working group approach Jodie Ryan, Chief Executive of the Department of Chief Minister to assist with getting NT Government departments and key industry on board. As a result it was agreed it would be beneficial that a prospectus be created for the roadshow. Jo Townsend has agreed to provide \$1200 to fund a consultant to draft the prospectus. Simon Costanzo has been approached to provide this service. Members not on the working group who wish to view the prospectus can email AC to request a copy.

KG provided an overview of the joint proposal.

### **5.4 DHAC Project Officer**

KG welcomed JF to the committee in her capacity as Project Officer and referred to Attachment 8 - Project Officer Work Plan. There is an agreement with DENR that JF will work one day a week for a three month period commencing March 2019.

JF will play a key role in supporting the strategy, integrated report cards, and building the relationship between DHAC and the revitalised DHIMRP-CC. JF will also facilitate internal departmental communications for DHAC business.

JF is preparing a more detailed work plan which will be distributed to the committee once finalised.

		<p>The committee flagged the importance of having a representative from DENR attend committee meetings to ensure there is a relationship and that the department is across committee decisions. JF has escalated this to Executive Directors as a recommendation to consider an appointment beyond her term.</p>
6.	Correspondence <i>(selected)</i>	<p><b>6.1 Outgoing</b></p> <p>6.2.3 Communique #6 – Minister Lawler 7.2.3 Bulletin – Issue 2</p> <p><b>6.2 Incoming</b></p> <p>6.2.3 Ministers' response to Communique dated 27 Aug 2018. 7.2.3 NT Water Regulatory Reform Directions Paper 8.2.3 Update on the Environmental Reform Program 9.2.3 Resignation from DHAC – Mark Robertson.</p> <p>The incoming and outgoing correspondence was tabled at the meeting for noting / discussion.</p> <p><b>NT Water Regulatory Reform Directions Paper</b></p> <p>It was noted Jo Townsend will be speaking to the Water Regulatory Reform Directions Paper at CDU campus Tuesday, 5 March 9:30 – 10:30 am. The committee agreed we did not need to make a response but KG offered to lodge a copy of the response letter from RIEL with DHAC for reference. <i>Action: AC to forward presentation invitation to members.</i></p> <p><b>DHAC input into Environmental Frameworks</b></p> <p>SG and SM met with Jacobs regarding the Environmental Licensing and Regulatory, and the Contaminated Land Management Frameworks. Discussions were around the current regulatory system and what their expectations are for future frameworks. <i>Action: SG to approach Jacobs to confirm if notes from the workshop can be tabled at next DHAC meeting.</i></p> <p><b>Resignation from DHAC – Mark Roberston</b></p> <p>There was broad discussion around resignation and new appointment of members. It was noted some members were directly appointed and others by EOI. Members felt further clarification was required for the process for new appointments. <i>Action: KG to raise at CE meeting.</i></p> <p>It was noted another key stakeholder is Department of Defence (DoD) who hold significant land around Buffalo Creek. The committee questioned why DoD didn't submit an EOI to be a part of the committee. JF confirmed DoD have representation on the Coordination Committee. Matthew Faulkner is the contact for DENR and maybe a suitable person for the committee to make contact with. <i>Action: KG to raise at next CE meeting.</i></p>
7.	Presentation on the Darwin City Deal	<p>Bridgette Bellenger (BB), Department of the Chief Minister, attended the meeting to provide a presentation on the Darwin City Deal. BB welcomed the opportunity to speak at future DHAC meetings to any relevant or topics of interest.</p>
8.	Draft NT Coastal and Marine Management Strategy	<p>Tony Griffith is heading up the draft NT Coastal and Marine Management Strategy. The draft is not yet released and Tony asked that the paper is not tabled. KG noted there are seven foundation actions. One of those actions is to develop and</p>

		implement integrated monitoring programs to track and report the condition of natural, cultural, social and economic values of our coastal marine environments that mirrors what we are doing in the harbour. KG provided the following feedback “communicate outputs from the Integrated monitoring program to all stakeholders” noting there is nothing about how that information would be disseminated.
9.	<b>Presentation on Larrakia Marine Rangers</b>	Ben Smith, along with colleagues Jess and Steve, Larrakia Nation Aboriginal Corporation, presented on the Marine Rangers Program.
10.	<b>Other Business</b>	<p><b>10.4 Darwin Harbour Integrated Monitoring and Research Coordination Committee</b></p> <p>It was noted KG received an invitation to attend the Darwin Harbour Integrated Monitoring and Research Coordination Committee. The invitation was extended to the Chair and other DHAC members interested in attending. The meeting is scheduled for 19 March 2019.</p> <p><b>10.4 Meeting Papers</b></p> <p>It was agreed, where possible, meeting papers will be distributed two weeks prior to meetings dates.</p> <p><i>Action: AC to distribute meeting papers (where possible) two weeks prior to meeting dates.</i></p> <p><i>Action: AC to create an IAN file to capture relevant information.</i></p> <p><b>10.4 Darwin Harbour Conservation</b></p> <p>There was extensive discussion around the Darwin Harbour clean-up which is usually held in July. The program has been running for a few years now and is no longer being sponsored. Darwin City Council approached Territory NRM but unfortunately there has been no funding allocated. ShG suggested it would be a good project for the Larrakia Marine Rangers if they could obtain sponsorship and/or community grants from organisations such as INPEX and ConocoPhillips. It was noted Nick Fewster used to manage the program with Lynn Lamberth. ShG confirmed City of Darwin’s environment grants open 29 February 2019. DC suggested confirming what skills are required to coordinate the event.</p> <p><i>Action: ShG to raise with Ben Smith, Larrakia Rangers and email the committee out of session to provide an update.</i></p> <p><i>Action: ShG to email the committee out of session to provide an update.</i></p> <p><i>Action: SG to confirm if INPEX community grants are still available.</i></p> <p><i>Action: DT to table and advice if a round of funding is available.</i></p> <p><b>10.4 Mandorah Mariner</b></p> <p>DC advised the NT Government announced that a \$50m marina will be constructed in Mandorah. The jetty will be kept for recreational purposes, along with a new mariner and ferry terminal. The tender is due to be released May 2020.</p>

11.	<b>Communique to the Minister</b>	Key items identified for the Communique: <ul style="list-style-type: none"> <li>• request DoD representation on the committee</li> <li>• list of presenters at the meeting</li> <li>• update on Integrated Report Cards</li> <li>• update on the Darwin Harbour Strategy</li> <li>• positive spin around working group plan for IAN &amp; AIMS</li> <li>• update on Ian Potter Foundation funding (showcase for the prospectus).</li> <li>• Darwin Harbour Conservation</li> </ul>
<b>Actions arising from meeting</b>		
<b>Action Officer</b>	<b>Action</b>	<b>Timeframe</b>
Amy Cooper	Request changes to website in line with member comments and provide screen shots of content requiring updates.	Complete
Amy Cooper	Forward NT Water Regulation Reform presentation invitation to members.	Complete
Julia Fortune & Karen Gibb	KG to lodge a copy of the response letter from RIEL with DHAC for reference.	Complete
Karen Gibb	Clarify the procedure for new members to the committee succession planning and request DoD representation at next CE meeting.	New
Amy Cooper	Where possible meeting papers to be distributed two weeks prior to future meeting dates.	Noted
Amy Cooper	Create an IAN file to capture relevant information.	Complete
Shenagh Gable	Approach Ben Smith, Larrakia Rangers regarding the Darwin Harbour clean up, and email the committee out of session to provide an update.	Complete
Sandy Griffin	SG to confirm if INPEX community grants are still available.	New
Daniel Thompson	Confirm if a round of funding is available for the Darwin Harbour clean up.	New
Amy Cooper	Approach DENR Comms regarding developing the Bulletin for DHAC	Complete
Amy Cooper	Arrange for a signup option for the bulletins to be featured on the DHAC Webpage	Complete
Amy Cooper	AC to draft the next Bulletin by Dec 15 and where further content is needed – send the template to those people requesting their content – ensure appropriate heading and suggested word count is included – this refers to AA and KG below.	Complete
Annie Andrews	Provide an update re the DH Strategy for the Bulletin	Complete
Karen Gibb	Provide an update re the DHIR working group for the Bulletin	Complete
Amy Cooper	Forward SB & KL example of a bio for the website	Complete
All members	Members to forward picture to go with bios for the website	Outstanding – required from NB, AA & DT.
Amy Cooper	Distribute screen shots of webpage out of session. Any webpage feedback can be sent to AC to incorporate	Complete

Amy Cooper	Confirm capacity to support the DH Strategy working group	Complete
Annie Andrews	Determine if Graeme Byron requires executive support.	Complete
DH Strategy working group	Clarify what is realistic and clearly outline JF and AC roles	Complete
Amy Cooper	Notify the committee of the DHIR working group Workshop date so other members can attend	Complete
Karen Gibb	Finalise Project Officer appointment and negotiate work plan to be ratified by DHAC	Complete
Shar Molloy and Sandy Griffin	SM and ShG to provide an update to the committee regarding the interview with Jacobs	28/2 - SG to approach Jacobs to confirm if notes from the workshop can be tabled at next DHAC meeting.
Amy Cooper	Invite Bridgette Bellenger to the next DHAC meeting to provide an update regarding the Darwin City Deal. Alternative ShG (or someone else from CoD) could provide the update	Complete
<b>12.</b>	<b>Next Meeting</b>	The next meeting will be held 29 May 2019.
	<b>Meeting closed</b>	Meeting closed at 1:00 pm.