



**Northern Territory
Police Force**

SAFE NT

Save time and **APPLY ONLINE**
<https://forms.pfes.nt.gov.au/safent/>

Phone 1800 723 368 (1800 SAFENT)
Email safent.police@nt.gov.au
Mail SAFE NT - NT Police
GPO Box 39764 Winnellie NT 0821

Office Location

Ground Floor, 37 Woods Street Darwin

Opening Hours

Monday - Thursday 8.30am - 4.30pm
Friday 9.30am - 4.30pm



NATIONAL POLICE CHECK

Application for Criminal History Check and consent to release National Police Certificate.

OFFICE USE ONLY

Date Received / / CNI PN
 Receipt No (Police/TBC) Lodged at Entered

CHECK REQUIRED (this section must be completed)

FINGERPRINT & NAME CHECK* NAME CHECK NAME CHECK VOLUNTEER CONCESSION - Complete Section E

*You must supply your fingerprints with this application. Fingerprints can be taken at SAFE NT and some NT Police stations by appointment only. Call (08) 8985 8985 for information and bookings. Visit www.pfes.nt.gov.au/safent/ for a list of current fees.

SECTION A - DETAILS OF APPLICANT (this section must be completed)

Title: Mr Mrs Miss Ms Sex: Male Female
 Family name/surname
 First given name Other given name/s
 Daytime contact Mobile number
 Email address
 Date of birth / / (dd/mm/yyyy)
 Place of birth Town / City State Country

Other Names: Have you been known by any other name? eg. name before marriage, alias, changed by deedpoll.

Maiden name Former name Also known as Given name/s Surname
 OR OR
 Former name Also known as Given name/s Surname
 OR

Please attach a separate sheet to list other names that you have been previously known as.

Australian Postal Address (Your National Police Certificate will be mailed to this address)

PO Box number/Street number/Street name Suburb/town State Postcode

Please check all details, including postcode, are correct. SAFE NT takes no responsibility where undeliverable information is provided.

Current Residential Address (must not be a PO Box or Business Address)

(A current residential address must be supplied in order to process this application)

Street number/Street name Suburb/town State Postcode
 Country

SECTION B - PREVIOUS RESIDENTIAL ADDRESSES

Please provide details of your previous residential addresses for the last 5 years only.

Street number/Street name

Suburb/town

State

Postcode

Date from: (dd/mm/yyyy)

Date to:

Country if outside Australia

Street number/Street name

Suburb/town

State

Postcode

Date from: (dd/mm/yyyy)

Date to:

Country if outside Australia

Street number/Street name

Suburb/town

State

Postcode

Date from: (dd/mm/yyyy)

Date to:

Country if outside Australia

Please attach a separate sheet if you require further space to list other previous residential addresses over the past 5 years.

SECTION C - PURPOSE OF CHECK

This section must be completed.

When compiling a National Police Certificate containing your criminal history information, NT Police conduct a national name check. If information is obtained from other police jurisdictions, the relevant legislation or policy for that jurisdiction, together with that of the Northern Territory is applied to the information before it is released. The legislation to be applied is determined by the purpose of your check, which is listed on your certificate.

Purpose / Occupation

Only one purpose per check is permitted.

Provide a brief description of the work you will be doing.

Application for Commissioner for Oaths Appointment

SECTION D - EMPLOYER ORGANISATION / LICENCING AUTHORITY DETAILS

Name of employer organisation/licencing authority

Postal address of organisation

Daytime Contact phone number

Position title of organisation's representative (e.g. HR Manager, Licensing Board)

Please tick if you require the original results of this check to be sent directly to the organisation listed above

Note: only one certificate will be produced. Additional copies can be purchased - conditions apply.

SECTION E - VOLUNTEER ORGANISATION DETAILS (this section must be completed by the volunteer organisation you will be working for)

To be eligible for the Volunteer Concession fee this section must be completed by your employer/volunteer organisation.

Name of organisation

Department of the Attorney-General and Justice

Postal address of organisation

GPO Box 1722

DARWIN NT 0801

Daytime Contact phone number. **(08) 8999 1809**

Please tick if you require the original results of this check to be sent directly to the volunteer organisation listed above
Note: only one certificate will be produced. Additional copies can be purchased - conditions apply.

To be completed by CEO/Manager of Volunteer Organisation

I certify that the person named on this form is a registered volunteer with this organisation and will receive no payment, benefit or financial gain from the work that they undertake on our behalf.

Name/position

Clerk of the Peace

Signature

Not Required

Date signed

/ / (dd/mm/yyyy)

(Must be completed no earlier than 3 months from the date of application lodgement)

SECTION F - PROOF OF IDENTITY**Proof of identity documentation**

Applicants must attach a copy of a minimum of two (2) types of acceptable identification from the list below with a minimum of 100 points. Identification must include at least one type of photo ID (Category A) plus identification that contains the applicant's current residential address, signature and date of birth. **All documents must be current or valid.**

Category A

You must have at least ONE Category A document

- | | |
|--|--------------------------|
| 1. Passport (Australian/Foreign) = 70 points | <input type="checkbox"/> |
| 2. Australian drivers licence = 40 points | <input type="checkbox"/> |
| 3. Firearms licence = 40 points | <input type="checkbox"/> |
| 4. Tertiary student ID card with photo = 40 points | <input type="checkbox"/> |
| 5. Australian evidence of age card (18+) = 40 points | <input type="checkbox"/> |
| 6. NT Ochre card = 40 points | <input type="checkbox"/> |

Category B

- | | |
|---|--------------------------|
| 7. Australian citizenship certificate = 70 points | <input type="checkbox"/> |
| 8. Australian birth certificate = 70 points | <input type="checkbox"/> |
| 9. Centrelink cards = 40 points | <input type="checkbox"/> |
| 10. Government employee ID = 40 points | <input type="checkbox"/> |
| 11. Statutory declaration as to identity containing image of applicant = 40 points | <input type="checkbox"/> |
| 12. Medicare card = 25 points | <input type="checkbox"/> |
| 13. Credit/debit card of financial institution passbook = 25 points | <input type="checkbox"/> |
| 14. Property rates notice/utilities notice (with current residential address) = 25 points | <input type="checkbox"/> |
| 15. Bank statement (with current residential address) = 25 points | <input type="checkbox"/> |

Add total points - must be 100 points or more
 minimum two (2) types of acceptable identification

NOTE: If insufficient ID is provided, the application will be returned unprocessed to the postal address provided.

SECTION F - PROOF OF IDENTITY CONTINUED

Complete the following section with details from two of the documents used to verify your ID. You must include information from at least one Category A document from the list above, including licence/passport/ID number and expiry date.

Category A document. Please identify document number from list above (1-6).

Copies of all ID must be attached to this application

Passport/licence/ID number

State of Issue

Expiry Date

Country of Issue

Other document provided. Please identify document number from list above (1-15).

This can be a second Category A document.

Card/licence/membership/ID number

State of Issue

Expiry Date

Country of Issue

In certain circumstances of hardship an application may be made to SAFE NT for the ability to vary the requirement for meeting 100 points.

For further information contact: safent.police@pfes.nt.gov.au

If you are under the age of 18, then one document from Group A or a statutory declaration of identity attesting that you are a current student of the school made by a Principal of that school will be sufficient to satisfy the 100 point check

SECTION G - CERTIFICATION AND STATEMENT OF CONSENT AND INDEMNITY (this section must be completed)

I certify that I am the applicant named in this form and all the details provided by me are true and correct. I have not omitted names or aliases that I have or may have used previously. I have read and understood the contents of this form.

I consent to the release of details of any convictions, or other information, including pursuant to section 15 and section 15A of the *Criminal Records (Spent Convictions) Act 1992*, convictions that are otherwise known as 'spent convictions', recorded against my name, to the person and/or organisation listed on this form.

I hereby indemnify the Northern Territory of Australia, its servants and agents including all members of Northern Territory Police against all liabilities and against all actions, suits, proceedings, claims, demands, costs, and expenses whatsoever which may be taken or made in respect of the release or use hereunder of any details of any convictions, or other information purporting to either relate to or involve me.

Name of applicant

Signature

Date Signed

Payment Options (current fees are available online - www.pfes.nt.gov.au/safent)

In person to SAFE NT Ground Floor, 37 Woods Street Darwin

Cash, Cheque/Money Order/Credit Card

Via Mail to SAFE NT NT Police, PO Box 39764 WINNELLIE NT 0821

Cannot accept cash through mail

Cheque / Money Order

Credit Card (Visa/ Mastercard)

Credit card authorisation

I authorise SAFE NT to process my payment of \$ from my Visa/Mastercard.

Cardholders name

Card Number

Expiry

Cardholders signature

Contact: Phone: 1800 723 368

Web: www.pfes.nt.gov.au/safent

Postal:

SAFE NT - PO Box 39764 WINNELLIE NT 0821

Email:

safent.police@nt.gov.au