

Instrument of dealing - transfer of a mineral claim / authorised holding

Mining Act 1980 – Section 173
Mineral Titles Act 2010 – Section 204(2)

Approved Form 25

Office Use Only	Dealing D:		MT:		Date Lodged:	
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Instrument of transfer to be endorsed by the Commissioner of Territory Revenue for Stamp Duty prior to lodgement

Section A: Particulars of transferor/s – current holder/s.

In the case of multiple parties please attach a separate sheet showing the below details.

Transferor one			
Full name:			
Principal or residential address:			
Postal address:			
ACN:		Interest to be transferred %	
Telephone:		Email:	
Transferor two (if applicable)			
Full name:			
Principal or residential address:			
Postal address:			
ACN:		Interest to be transferred %	
Telephone:		Email:	

Section B: Particulars of transferee/s – incoming holder/s.

In the case of multiple parties please attach a separate sheet showing the below details.

Transferee one			
Full name:			
Principal or residential address:			
Postal address:			
ACN:		Interest to be held %	
Telephone:		Email:	
Transferee Profile: (Brief overview of transferee)			
Transferee two (if applicable)			
Full name:			
Principal or residential address:			
Postal address:			
ACN:		Interest to be held %	
Telephone:		Email:	
Transferee Profile: (Brief overview of transferee)			

Section C: Nomination of contact for transfer- Incoming parties to complete.

In the case of multiple transferee parties, please nominate one contact to whom all correspondence relating to this transfer is to be addressed. The authorisation is valid for this Instrument of Dealing transaction only.

Full name of contact/agent:			
Postal address:			
Telephone:		Email:	

Section F: Annual reporting requirements

All reporting requirements under the Mining Act 1980 (the Act) must be current as at the date a request to transfer a mineral title is made. A transfer will not be approved and/or registered should any reports remain outstanding.

Applicable reports may include: Expenditure Report, Annual Report and/or Relinquishment Report.

The incoming party (Transferee) should undertake normal “due diligence” procedures by requesting a Minister’s Certificate to confirm that all reporting is current.

A Minister’s Certificate (under s128) entitles you to view a full extract from the register. A fee is applicable. A request can be made by email titles.info@nt.gov.au or telephone (08) 8999 5322.

Section G: Required attachments – Each attachment must be clearly identified and provide detailed explanations.

- Details of technical and financial resources. See Guideline 5 for suitable evidence types.
- Proof of Identity for incoming parties where required (first time applicants only).
- Letter of authorisation to act as agent/contact (if authorisation is for more than the normal statutory requirements – see note at section D).
- A summary of the work to be carried out on the titles listed in Section E.

Section H: Before submitting your application

- Familiarise yourself with the relevant sections of the Mining Act 1980, Mining Regulations 1982, Mineral Titles Act 2010 and the Mineral Titles Regulations 2011; and check if any guidelines made under the Act relate to this application.
- Familiarise yourself with the Mining Management Act 2001 and any outstanding rehabilitation or liabilities on the mineral title/s.
- Approved form 25 must be endorsed by the Commissioner of Territory Revenue for stamp duty prior to lodgement.

Section I: Fees

- All Dealings with Interest applications are to be accompanied by the appropriate fee. Refer to the current fee schedule available from the [NT Government website](https://nt.gov.au/industry/mining-and-petroleum/mineral-titles/mineral-title-fees-and-rents)¹.
Note: The amount specified in the schedule is applicable to each mineral title included in Section E.

¹ <https://nt.gov.au/industry/mining-and-petroleum/mineral-titles/mineral-title-fees-and-rents>

Section J: Agreement to transfer – individuals

This instrument is to be executed by the person concerned, or by a person who is recorded with the department as an agent or attorney for the Transferor(s) with specific power to execute transfers and witnessed by a person who has attained the age of 18 years.

The Transferor/s hereby transfer/s to the Transferee/s the mineral titles listed in Section E.

The Transferee/s, by signing this approved form:

- Accepts the transfer of the interest/s;
- Acknowledges the existing expenditure commitments and agrees to fulfil these covenants;
- Accepts to lodge any security which may be required;
- Accepts responsibility for any outstanding rehabilitation and liabilities; and
- Agrees to comply with the conditions of grant and/or renewal, as prescribed by the Mining Act 1980 and the Mineral Titles Act 2010.

Dated this		day of		Year	
Transferor one					
Transferor name		Transferor signature			
Witness name		Witness signature			
Transferor two (if applicable)					
Transferor name		Transferor signature			
Witness name		Witness signature			
Transferee one					
Transferee name		Transferee signature			
Witness name		Witness signature			
Transferee two (if applicable)					
Transferee name		Transferee signature			
Witness name		Witness signature			

Section K: Agreement to transfer – companies

This instrument is to be executed under seal of a corporate body by the person concerned, or by a person who is recorded with the Department as an agent or attorney with specific power to execute transfers. The person executing the transfer is doing so in accordance with his/her company's constitution

The Transferor/s hereby transfer/s to the Transferee/s the mineral titles listed in the schedule.

The Transferee/s, by signing this approved form:

- Accepts the transfer of the interest/s;
- Acknowledges the existing expenditure commitments and agrees to fulfil these covenants;
- Accepts to lodge any security which may be required;
- Accepts responsibility for any outstanding rehabilitation and liabilities; and
- Agrees to comply with the conditions of grant and/or renewal, as prescribed by the Mining Act 1980 and Mineral Titles Act 2010.

Dated this		day of		Year	
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Transferor one

Affix Common Seal below	Director name		Director signature	
	Director/Secretary name		Director/Secretary signature	
	Authorised representative - Name		Authorised representative - Signature	

Transferor two (if applicable)

Affix Common Seal below	Director name		Director signature	
	Director/Secretary name		Director/Secretary signature	
	Authorised representative - Name		Authorised representative - Signature	

Transferee one

Affix Common Seal below	Director name		Director signature	
	Director/Secretary name		Director/Secretary signature	
	Authorised representative - Name		Authorised representative - Signature	

Transferee two (if applicable)

Affix Common Seal below	Director name		Director signature	
	Director/Secretary name		Director/Secretary signature	
	Authorised representative - Name		Authorised representative - Signature	

Section L: Payment / lodgement methods

Mail

Make a cheque payable to Receiver of Territory Monies.

GPO Box 4550, Darwin NT 0801

In person

Mineral Titles

5th Floor, Paspalis Centrepoint Building, 48-50 Smith Street, The Mall, Darwin

Eftpos available – no cash out facilities

By phone

Please call (08) 8999 5322 to pay by phone.

By email

Email application to titles.info@nt.gov.au

Direct deposit

Department of Industry, Tourism and Trade

BSB: 085-461

Account: 922610000

Please include a reference (e.g. title number) in your electronic transaction to ensure your payment is easily identifiable. A remittance advice (confirmation of payment) **must** be emailed to titles.info@nt.gov.au to enable payment to be receipted.

Failure to provide the remittance advice at the time of lodgement will result in the refusal of the application.

Further information

Email your completed form to titles.info@nt.gov.au

For more information see <http://www.nt.gov.au/mining-energy> or phone (08) 8999 5322

Section M: Privacy statement

The Department of Industry, Tourism and Trade (the department) is seeking information from you for the purposes of assessing your application under s131 of the Mineral Titles Act 2010 (the Act). This information will be kept confidential except as required by law.

The department is required to keep a register of mineral titles under s121 of the Act. Any person may obtain copies of this information under s121 and s128 of the Act, on payment of the prescribed fee.