

## Vehicle Inspectors Bulletin No. 20

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Transport Services Division

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Road Transport Compliance

For: ♦ Transport Inspectors ♦ NT Police Outstations

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# Repairable Written-off Vehicle Inspection Process

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## Policy

Vehicles that have been assessed and recorded as repairable write-offs may be re-registered subject to the vehicle passing a level 2 Vehicle Inspection and Police clearance.

This inspection process is carried out in order to determine the identification of the repaired vehicle, the origin of any parts used in its repair and to ensure the vehicle has been repaired to relevant standards.

**Note:** *A vehicle that has been assessed as a statutory write-off is suitable for wrecking only and may not be re-registered.*

## Inspection Process

The client must arrange for the vehicle to be left with MVR for the duration of the inspection.

The Senior Transport Inspector is to ensure that adequate time is available to carry out a level 2 inspection. If not, the vehicle is to be re-presented at an agreed time on an agreed day.

Upon presentation of a repairable written-off vehicle for inspection, ascertain what restriction codes and damage locations are recorded in NEVDIS and follow the below flow chart. Further information relating to restriction codes may be found in [Vehicle Inspector's Bulletin No 04 – Adding Vehicles to Movers](#).

The client must not be present whilst this inspection is carried out and, where practical, the inspection should be conducted out of view of the general public.

## Inspection Requirements

A level 2 inspection consists of a roadworthy inspection and a Vehicle Identity Validation (VIV) Inspection.

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### Darwin

Vehicle Standards Centre  
Goyder Road, Parap  
Phone: (08) 8999 3127  
(08) 8999 3133  
Fax: (08) 8999 3187

### Katherine

Katherine Weigh Bridge  
Stuart Highway  
Phone: (08) 8973 8791  
Fax: (08) 8973 8762

### Alice Springs

Vehicle Standards Centre  
North Stuart Highway  
Phone: (08) 8951 5297  
Fax: (08) 8951 5313

## **Roadworthy Inspection**

Carry out a full roadworthy inspection. Any repair work will also be inspected during this inspection.

Where the roadworthy inspection is carried out by an Authorised Inspector, the location and quality of repairs must still be inspected and verified. A registration inspection report (REG) does not need to be generated in this instance.

To verify the location, structural integrity and quality of repairs carried out on the vehicle, it may be necessary to request any of, or a combination of, the following:

- Photographic Evidence of the repair;
- Wheel Alignment Report;
- Structural Repair Certification;
- Vehicle Safety Devices and Systems Certification;
- Engineering Certification.

## **Vehicle Identity Validation (VIV) Inspection**

It must be determined that the vehicle presented for re-registration is the same vehicle that was written-off - refer to the NT Vehicle Identity Inspection Manual for specific requirements regarding this inspection.

The VIV inspection will be raised as a Written-off Vehicle Inspection (WOV) in MOVERS.

If the vehicle does not pass the VIV inspection, refer to the Senior Transport Inspector for further investigation.

## **Documentation for a VIV Inspection**

In order to verify the identity of the vehicle and any parts used in its repair, the following documentation may be required:

- Proof of Ownership;
- Receipts for Parts Used (new and second hand);
- Receipts for the Repair of the Vehicle by a Business;
- Statutory Declaration for Repairs Carried Out by Individuals (no receipts generated).

## **Receipts for Used Parts**

Where second hand parts are utilised, receipts must contain the donor vehicle's VIN number. The donor vehicle must be added to movers (if not already). The record must be locked using the PDV (Parts Donor Vehicle) code with a brief description of parts used (i.e. LHF Guard, RHR Door etc).

## **Stolen Motor Vehicle (SMV) Check**

The vehicle must clear a SMV check performed by the NT Police as per the NT Vehicle Identity Inspection Manual. Refer to Section 4 of the NT Vehicle Identity Inspection Manual for an outline of this process.

All documentation including evidence of identity from the person presenting the written-off vehicle is to be forwarded to the Police for the purposes of the SMV check.

The inspection report must not be passed until the SMV check has been performed and the Police have given written notification of this.

## **Update MOVERS Records**

When Police clearance has been received, the client may be contacted. Update the MOVERS record and complete Form VS24 – Non Standard Vehicle Details. The completed paperwork will be given to the Senior Transport Inspector to update the WOVR screen.

# Re-registration of Written-off Vehicles

