

Application for building permit

Schedule 3 clause 3 *Building Act 1993*

All sections must be completed – mark N/A to any question that does not apply.

Application type (mark X)					
New application		Amended application		Staged application	
Property details					
Lot/portion number		Location code e.g. Town of Darwin			
Property address					
Registered owner/s		Contact person			
Daytime phone number		Email address			
Postal address					
Applicant details					
Note a person should not act as an agent for the owner unless they have been authorised in writing by the owner to do so. Maximum penalty – 8 penalty units.					
Applicant name – if company, provide a contact name					
Daytime phone number		Email address			
Postal address					
Description of work					
Type of building work (mark X)					
Construction of new building		Change of use of existing building			
Alterations to an existing building		Demolition of a building			
Extension to an existing building		Removal / relocation of a building			
Other (please specify)					

Please provide a brief description of the work and intended use of the building							
Select the building classification – mark X to the relevant box(es) and refer to the National Construction Code (NCC Part A6)							
1a		1b		2		3	
4		5		6		7a	
7b		8		9a		9b	
9c		10a		10b		10c	
What is the new floor area in square metres? Inclusive of verandah / attached carport if covered by this application.							
What is the value of building work GST inclusive (excluding plumbing)? The value of building work must be the contract price or if there is no contract the cost of all materials and labour including GST.							
Does the property contain heritage places or objects? If yes, please attach documentation. (<i>Heritage Act 2011</i>).						Yes / No	
Builder details							
Owner builder - a copy of the owner builder certificate needs to be attached to this application.						Yes / No	
Certificate number							
Company or trading name							
Registration number							
Contact person				Phone number			
Email address							
Postal address							
If the work is subject to a residential building contract and requires residential building cover, please attach copies.							

Evidence of contract form attached (if applicable)		Yes / No	
Evidence of residential building cover attached (if applicable)		Yes / No	
Please note that if you change building contractors you must advise your building certifier in writing no later than 14 days after engaging the new building contractor.			
Plumbing design			
Plumber/designer name			
Registration number			
What is the value of plumbing work GST inclusive?			
Proposed wastewater disposal method (mark X)	Sewer mains / reticulated sewer		
	Onsite wastewater management		
	Other		
Proposed water supply source (mark X)	Mains / reticulated water		
	Bore water		
	Roof / rain water		
Construction details			
Select the type of building (mark X) - townhouses have own front and / or backyard. Flats, units and apartments share surrounding land in common.			
Separate house		Townhouse 2 storey	
Kit house		Flats/ apartments/units 1 or 2 storey	
Transportable dwelling		Flats/apartments/units 3 storey	
Townhouse 1 storey		Flats/apartments/units 4 storey or more	
Other, please specify			
Indicate how many of each	Dwellings		Townhouses
	Flats		Units
	Apartments		

Declaration			
I hereby: <ul style="list-style-type: none"> • apply for building permit pursuant to Section 56 of the <i>Building Act 1993</i> to construct / demolish / remove building work in accordance with the accompanying plans. • accept that failure to supply information required on this form or otherwise required for this application may delay processing of this application. 			
Name			
Signature		Date	
At (address)			
Building certifier to complete			
Permit number		Date issued	
Registration number			
Name of certifier			
Signature		Date	

Privacy statement

The Director of Building Control is authorised under the *Building Act 1993* to collect the information on this form or other information provided by you.

Some of the personal information provided by you on this application will be publicly available, as part of a public register. The information is regularly provided to other Northern Territory Government agencies, local government and Australian Bureau of Statistics for conveyancing, local government, valuation, statistical, administrative and other purposes.

The Department of Lands, Planning and Environment also sells or licences copies of information to commercial organisations engaged in development and construction.

The privacy statement for the Northern Territory Government is available on the Northern Territory Government website¹.

Your personal information provided in this application can be accessed by you by contacting the department.

Further information

Contact Building Advisory Services on 08 8999 8985.

Email your completed form and any attachments to bas@nt.gov.au

¹ <https://nt.gov.au/copyright-disclaimer-and-privacy>