

## TO THE OFFSHORE SNAPPER LICENCE HOLDER

Pursuant to Section 34 of the *Fisheries Act 1988* (the Act), it is a requirement that the holder of a commercial fishing licence submits accurate catch and market returns within twenty-eight (28) days from the end of the month in which fishing takes place. The manner and form for the required return(s) is outlined, with examples, on the following pages to assist you with meeting your legal requirements.

The information on the catch and market return forms is used by Fisheries to monitor stocks and assist in the sustainable management of the fishery. The accuracy of data is, therefore, very important. The return forms request the minimum information necessary. Any additional information, such as fish size or condition that you may wish to add will be very useful.

In addition to catch and market returns, Catch Disposal Record (CDR) forms are required to be completed and signed by the licence holder, person transporting the fish and the fish receiver. The CDR, once completed by the licence holder (Part A) and transporter (Part B) is to be sent to Fisheries within one (1) day of unloading fish. The fish receiver completes Part C and is required to send the completed form to Fisheries within one (1) day of receiving the fish.

The information you provide is CONFIDENTIAL to Fisheries, subject to Section 36 of the *Fisheries Act 1988* and the *Information Act 2002*. Information Privacy Principles apply to the information collected through catch and market returns.

Returns are to be lodged with the:

Director of Fisheries  
Department of Primary Industry and Fisheries  
GPO Box 3000  
DARWIN NT 0801  
ATTENTION: Returns Officer

or deposited in the 'Returns' box located at the reception desk of Fisheries, Goff Letts Building, Berrimah Farm, Makagon Road, Berrimah or by fax (08) 8999 2057. Business reply postage paid envelopes have been provided for your convenience, no postage stamps are required for the envelopes, if they are posted in Australia.

If you believe that your returns may be late in reaching Fisheries it is your responsibility to notify the Returns Officer and inform them of when the returns can be expected to arrive. All correspondence relating to your licence and returns will be directed to the address stated on your licence application. If this address is no longer correct please notify Fisheries of any changes.

In addition, any direct interactions with, or unusual sightings of sick/stranded/net-caught animals or potential illegal activities within **Commonwealth waters** must be reported to the Department of Sustainability, Environment, Water, Population and Communities within 7 days on telephone 1800 641 806 or email [protected.species@environment.gov.au](mailto:protected.species@environment.gov.au).

Any further information on the completion of returns can be obtained from Returns Officer, phone (08) 8999 2148 or (08) 8999 2189 or by email [logbookreturns@nt.gov.au](mailto:logbookreturns@nt.gov.au).

Your co-operation and contribution to the monitoring of our fisheries is greatly appreciated.

Yours sincerely

Bryan McDonald  
**Director Aquatic Resources**  
Fisheries