

Application for a replacement private security individual licence

Use this form to replace a private security individual licence in accordance with Section 25 of the *Private Security Act 1995*.

A licence can only be made for the same licence type previously granted and for the remainder of the period the licence is in effect. See security licences [webpage](#) for further information on applicant requirements.

Licence details											
Licence number (if known):					Expiry date:						
Licence type:											
Security officer licence only				Yes / No		Crowd controller licence only		Yes / No			
Security officer and crowd controller				Yes / No		Security firm		Yes / No			
Applicant details											
Surname:					Date of birth:						
Given name/s:											
Residential address:											
Suburb:					State:				Postcode:		
Is your postal address the same as above? (if no, complete below):											
Postal address:											
Suburb:					State:				Postcode:		
Contact details											
Phone number:					Mobile number:						
Email address:											
Reason for replacement											
The above referred licence has been:											
Lost		Yes / No		Stolen		Yes / No		Destroyed		Yes / No	
Describe how the licence was lost, stolen or destroyed: Note: If stolen, complete a statutory declaration with the Police PROMIS ID number and attach to this application.											
Receiving replacement licence											
How do you wish to receive the licence?				Post		Yes / No		Collection		Yes / No	

Applicants declaration			
I, (full name):			
Of (address):			
Solemnly and sincerely declare that:			
<ul style="list-style-type: none"> All statements and information contained in this application are true and correct to the best of my knowledge by virtue of the Oaths, Affidavits and Declarations Act 2010; and I have read and understood the information contained in this application; and That this declaration is true and correct; and I know that it is an offence to make a declaration that is false in any material particular. 			
This declaration is made at: (location)		on: (date)	
Applicant signature:			
Note: Under the <i>Oaths, Affidavits and Declarations Act 2010</i> a person wilfully making a false statement or altering a statement, in a statutory declaration is guilty of a crime and is liable to a penalty or imprisonment, or both.			
Supporting documents checklist			
Prescribed application fee – See the security licences fees page for fees			Yes / No
Current licence or permit issued by the Commonwealth, State or Territory government that has your DOB and photo attached for each person associated with the application. For example: Drivers licence, passport, evidence of age card, firearms licence, working with children's card etc.			Yes / No
A statutory declaration with Police PROMIS IS number attached (if licence was stolen)			Yes / No
Complete application and signed declaration.			Yes / No
Privacy statement			
The Northern Territory Government complies with the Information Privacy Principals scheduled by the <i>Information Act 2002</i> .			
Disclaimer			
<p>The Northern Territory Government respects and is committed to safeguarding the confidentiality and privacy of the information that it collects and handles, in accordance with the <i>Northern Territory Information Act 2002</i>.</p> <p>You have been asked to provide personal information necessary for us to meet your application requirements. You do not have to provide your personal information but if you choose not to, this application will be incomplete and we will be unable to process it.</p> <p>The information you provide will be accessible to Occupational Licensing and Associations and will only be used to provide a department service or program. We will not disclose your personal information to third parties unless, authorised or required by law to do so you have given us consent to share your personal information for a specific purpose.</p> <p>You may request access to the personal information we hold about you. If you want more information about the Northern Territory's privacy laws, please refer to the <i>Northern Territory Information Act 2002</i>, or the Office of the Information Commissioner NT.</p>			

Lodgement		
Complete applications can be lodged in person, email or via post at a Territory Business Centre below:		
Darwin:	Darwin Corporate Park, Ground Floor, Building 3, 631 Stuart Highway Berrimah	
Katherine:	Big Rivers Government Centre, 5 First Street, Katherine	
Tennant Creek:	Barkly Business Hub, 63 Haddock Street, Tennant Creek	
Alice Springs:	Ground Floor, The Green Well Building, 50 Bath Street Alice Springs	
1800 193 111	territorybusinesscentre@nt.gov.au	GPO Box 9800 Darwin NT 0801
Payment details		
A fee is payable on lodgement of this application form. Payment can be made by:		
<ul style="list-style-type: none"> • Cash (in person only); or • Cheque (made out to Receiver of Territory Monies); or • Credit card (Visa or MasterCard accepted in person or over the phone). Note: A staff member from the Territory Business Centre will contact you via phone for payment. 		
Payment date:	Receipt number:	Amount paid: