

Gaming Machine Application for Licensees

Part 1	Change or modify an approved gaming machine area	Apply to increase or decrease the size of the approved gaming machine area or relocate the approved gaming machine area to another area of the licensed premises. Modifying a gaming area may constitute a material alteration in accordance with section 96 of the Liquor Act 2019 ; you <u>may</u> be required to first lodge an application under the liquor act for a material alteration .
Part 2	Dispose of, or store a gaming machine	Disposing of a gaming machine at a waste management facility, transferring a gaming machine to another licensee, transferring a gaming machine back to the supplier or store a gaming machine.
Part 3	Have a gaming machine storage room approved	Apply for a room to be an approved place for the storage of gaming machines

The following applications do not require approval from the Director of Gaming Machines. Please contact MAX (formerly MaxGaming) as the licensed monitoring provider in the first instance:

1. **Relocation of gaming machines**, such as moving or relocating gaming machines within the approved gaming machine area.
2. **Alter a gaming machine**, such as a change in the game, gaming token denomination, or betting unit.
3. **Temporary disconnection** of any gaming machines.

Please print in block letters. If there is insufficient space, attach extra sheets. All questions must be answered and full particulars to be provided.

Once this application form is complete, email the form to GamingMachineAct.DITT@nt.gov.au.

For any enquiries relating to this application please contact Licensing NT on (08) 8999 1800.

Application Details			
Gaming Machine Venue Licence Number			
Name of Licensee			
Name of Licensed Premises			
Number of Machines on site			
Contact Person			
Position			
Signature			
Email			
Mobile		Business phone	
Part 1 – Modification of approved gaming machine area – Section 43 of the <i>Gaming Machine Act 1995</i>			
<p>Note: Gaming machine area means a location on the licensed premises where a licensee is permitted to install a gaming machine.</p> <p>Modifying a gaming area may constitute a material alteration in accordance with section 96 of the Liquor Act 2019, therefore you <u>may</u> be required to first lodge an application under the liquor act for a material alteration. Please call Licensing NT on 08 8999 1800 before lodging your application.</p> <p style="text-align: center;">Maximum Penalty: 85 penalty units</p>			
<p>In addition to completing Application Details and Licensee Details (above), please attach:</p> <ul style="list-style-type: none"> (a) details of your proposal (b) current map of approved gaming area (c) new plan showing intended modification/location of proposed area; and (d) Signed and witnessed Statutory Declaration, provided on page 3. (required in accordance with section 43(2)(b) of the <i>Gaming Machine Act 1995</i>) 			

Statutory Declaration under s43(2)(b)

1) Insert name & address of person making the declaration

I, (1)

of

(2) Here to insert the matter declared to either directly following the word "declare" or, if the matter is lengthy, insert the words "as follows" and thereafter set out the matter in numbered paragraphs.

do solemnly and sincerely declare (2):

- (a) the proposed locations referred to in the new plan are within the premises to which the licensee's liquor licence relates; and
- (b) the gaming machines installed in the locations will allow:
- (i) proper cleaning and maintenance of the gaming machines;
 - (ii) unrestricted access to fire exits in a way that complies with the *Fire and Emergency Act 1996*, the *Building Act 1993* and the Regulations made under those Acts; and
 - (iii) the proper use of things provided on the premises for safety and security.

I make this solemn declaration by virtue of the *Oaths, Affidavits and Declarations Act* and conscientiously believing the statements contained in this declaration and accompanying application to be true in every particular.

Declared at

the

day of

20

(3) Signature of the person making the declarationSignature
(3)**(4) Signature of person before whom the declaration is made**Signature
(4)

Before me

(5) Full contact details of person before whom the declaration is made, legibly written, typed, or stamped

Name (5)

Address

Phone no.

Note: This declaration may be made before any person who has attained the age of (18) eighteen years.
A person wilfully making a false statement in a statutory declaration is liable to a fine or imprisonment.

Part 2 – Disposal – Section 24A of the Gaming Machine Regulations 1995

Note:

- a) Where the applicant is not the legal owner of a gaming machine and the gaming machine is not being returned to the legal owner (i.e. an LMP or an approved financier), the legal owner must make application for the disposal of the gaming machine;
- b) The machine must be disposed in accordance with Licensing NT disposal procedures; and
- c) The licensee must return the Government Plate and gaming media to Licensing NT.
- d) * Prior to placing gaming machines in storage, the room in which the gaming machines are to be stored must first be approved by the Director of Gaming Machines. (Refer part 3)

Maximum Penalty: 50 penalty units

Recipient Name:

Recipient Address:

Recipient Contact Number:

**Means of disposal (please tick)
Proposed Recipient**

Govt Plate ID Number	Manufacturer's or Supplier's Serial No	Game	Legal Owner 1 (please circle)		Approved Financier	Manufacturer/Supplier of Gaming Machines	Another Licence	Approved Person	Licensed Service Contractor	To be destroyed	To be stored *
			Y	N							
			Y	N							
			Y	N							
			Y	N							
			Y	N							
			Y	N							
			Y	N							
			Y	N							
			Y	N							
			Y	N							
			Y	N							
			Y	N							
			Y	N							
			Y	N							
			Y	N							

Part 3 – Storage of Gaming Machines

Note:

- a) Pursuant to section 83(2) of the *Gaming Machine Act 1995*, a licensee must not store a gaming machine except in a room, and in a manner, approved by the Director.
- b) Provide details on how the room will be kept secure.
- c) Provide photos of the room.
- d) Provide a map showing the location of the room.
- e) A licensee only needs to apply once for a room to be an approved storage room. Although the approval will be evergreen, should a licensee intend to store gaming machines in another location or in a manner different to the approval, a new application will need to be lodged.

Maximum Penalty: 500 penalty units or imprisonment for 6 months

Location of storage room:

Details on how the room will be kept secure:

Privacy Statement

The Northern Territory Government respects and is committed to safeguarding the confidentiality and privacy of the information that it collects and handles, in accordance with the *Information Act 2002* (NT).

You have been asked to provide personal information necessary for us to meet your application requirements. You do not have to provide your personal information but if you choose not to, this application will be incomplete and we will be unable to process it.

The information you provide will be accessible to Licensing NT and will only be used to provide a department service or program. We will not disclose your personal information to third parties unless, authorised or required by law to do so you have given us consent to share your personal information for a specific purpose.

You may request access to the personal information we hold about you. If you want more information about the Northern Territory's privacy laws, please refer to the *Information Act 2002* (NT), or the Office of the Information Commissioner NT.

Lodgement options

Complete applications can be lodged in person, email or via post to:

Licensing NT Darwin

Level 3, NAB House

71 Smith Street

Darwin NT 0801

08 8999 1800

or to

GPO Box 1154

Darwin NT 0801

GamingMachineAct.DITT@nt.gov.au