

Land Title Act 2000
REGISTRAR-GENERAL'S DIRECTIONS



NORTHERN TERRITORY OF AUSTRALIA

T	A	No:
----------	----------	------------

IMPORTANT NOTICE

Please Note Privacy Statement Overleaf

**APPLICATION TO REGISTER
PERSONAL REPRESENTATIVE**

The applicant applies as personal representative of the deceased registered proprietor to be registered as proprietor of the estate or interest of the deceased in the land described. (NOTES 1 – 3)

Register	Volume	Folio	Location	Lot Description	Plan	Unit

(NOTE 4)

REGISTERED ESTATE OR INTEREST SOUGHT

	NUMBER
--	--------

(NOTE 5)

OTHER INTERESTS KNOWN TO APPLICANT

	NUMBER
--	--------

(NOTE 6)

APPLICANT

Name: Address for the service of notices:
--

(NOTE 7)

REPRESENTATIVE CAPACITY

--

(NOTE 8)

DECEASED REGISTERED PROPRIETOR

Name only:

(NOTE 9)

EVIDENCE OF APPOINTMENT

Probate / Letters of Administration:

(NOTE 10)

.....
SIGNED by the Applicant

on (Date)

In the presence of:

.....
Signature of qualified witness

.....
Full name of qualified witness

.....
Witness contact address/phone number

(NOTE 11)

SCHEDULE OF NOTES

1. This form may be lodged an original only and must be typed or completed in ink or biro. All signatures must be in ink or biro. Alterations to information entered on the form should be crossed out (not erased or obliterated by painting over) and initialled by the parties.
2. This form of Transmission Application is used by a personal representative who has obtained a grant of representation or a reseal of a grant of representation in the Northern Territory. On registration, the applicant appears on the title as the registered proprietor "as personal representative".
3. If there is insufficient space in any panel use the space above or an annexure sheet (Form 95).
4. Volume and Folio references must be given together with complete parcel description. If the certificate as to title has been issued it must be produced.
5. Insert details of the estate or interest and include the instrument number.
6. Insert the details of other interests known to the applicant. Include an instrument number if known.
7. Insert full name. This should coincide with the name of the person in whose favour the grant of representation was made. Insert address for the service of notices. The address can be a postal address. If there is more than one applicant additional addresses may be specified. In that case the form should be adapted so that it is clear to whom each address relates.
8. State the representative capacity of the applicant eg. "as executor" or "as administrator" The appropriate original Probate or Letters of Administration must be produced.
9. Insert full name only. Address is not necessary. However, if the deceased's name as recorded in the Register differs from the deceased's name as shown in the deposited grant of representation or reseal, a statutory declaration confirming that they are one and the same person is required. For example: "The John Smith shown as the registered proprietor of Lot {No.} is one and the same person as the Johnny Smith referred to in the grant of probate deposited with the Form application dated theday of 20.....".
10. The document/s deposited in support of the Transmission Application must be identified here.
11. Persons who may witness this document are a Commissioner for Oaths, a member of the Legislative Assembly, a legal practitioner within the meaning of the *Legal Profession Act 2006*, a person holding office under the *Supreme Court Act 1979*, the *Justices of the Peace Act 1991*, the *Local Court Act 2015* or the *Registration Act 1927*, a member of the Police Force, a person licensed as a conveyancing agent or real estate agent under the *Agents Licensing Act 1979*, a Notary Public and any other person approved by the Registrar-General.

A witness to an instrument executed by an individual must first:

- take reasonable steps to ensure that the individual is the person entitled to sign the instrument;
- have the individual execute the document in the presence of the witness;
- not be a party to the instrument; and
- if witnessing more than one signature, clearly state that he/she has witnessed more than one signature. (ie I have witnessed the two signatures appearing above).

After signing, witnesses must legibly write, type or stamp their names and contact address or telephone number below their signature.

For a corporation, an instrument must be executed in a way permitted by law or sealed with the corporation's seal in accordance with the *Law of Property Act 2000*, Section 48.

For witnessing of instruments executed outside the Northern Territory refer to Schedule 1 of the *Land Title Act 2000* and the Registrar-General's Direction.

PRIVACY STATEMENT – LAND REGISTER FORMS

The Registrar-General's Office is authorised by the *Land Title Act 2000* to collect the information on this form for the establishment and maintenance of the Land Register, which is made available for search by any person, anywhere, including through the Internet, upon payment of a fee. The information is regularly provided to other NT Government agencies, the Australian Valuation Office, local governments, the Australian Bureau of Statistics, the Australian Taxation Office or other Commonwealth Agencies as required or authorised by law, and some private sector organisations for conveyancing, local government, valuation, statistical, administrative and other purposes. The NT Government also uses the information to prepare and sell or licence property sales reports to commercial organisations concerned with the development, sale or marketing of property.

Failure to provide the information in full or in part may prevent your application or transaction being completed.

Your personal information provided on this form can be subsequently accessed by you on request. If you have any queries please contact the Deputy Registrar-General on 8999 5318.