

DARWIN HARBOUR ADVISORY COMMITTEE

MINUTES – MEETING 11

Date: Tuesday, 26 November 2019 **Location:** Paspaley, Charles Darwin Centre
Time: 9:00 am – 1:00 pm Level 20, 19 Smith St, Darwin
Chair: Professor Karen Gibb (KG), Charles Darwin University **Secretariat:** Amy Cooper (AC), A/Executive Officer Committees

Attendees:	Nigel Browne (NB) Daniel Thompson (DT) via phone Shar Molloy (SM) Alan Roe (AR) Sue McKinnon (SM) Jim Smith (JS) David McMaster (DM) Mark Robertson (MR) David Ciaravolo (DC) Dr Claire Streten (CS)	Larrakia Development Corporation ConocoPhillips Environment Centre NT Territory Natural Resource Management Landcare NT Sea Darwin Darwin Port INPEX Amateur Fisherman's Association of the NT Australian Institute for Marine Science
Apologies:	Annie Andrews (AA) Sam Buchanan (SB) Shenagh Gamble (SG)	Power and Water Paspaley City of Darwin
Guests:	Richard Brinkman (RB) Skefos Tsoukalis (proxy for AA) Eva Lawler	Australian Institute for Marine Science Power and Water Minister for Environment and Natural Resources
Agenda No.	Agenda Item	Action Required (e.g. information / discussion / decision)
	Meeting open	The Darwin Harbour Advisory Committee meeting commenced at 9:00 am.
1.	Welcome, Attendance and Apologies	Chairperson, KG, opened the meeting and welcomed members to the 10 th meeting. Apologies were noted from SB and AA. It was noted Minister Eva Lawler would attend the meeting from 12:15 pm.
2.	Declaration of any conflicts of interest	Nil.
3.	Minutes of previous meeting	Minutes of the previous meeting on 27 August 2019 were circulated to committee members prior to the meeting for comments / edits.

		The minutes were accepted by the committee with no amendments.		
4.	Actions from previous meeting (meeting 10 – 27 August 2019)			
	No.	Action	Action Officer	Status / Update
	4.1	2019 DH Strategy ➤ Update of the 2010 Darwin Harbour Strategy	Working Group – Chair, AA	In Progress See matters arising item 5.1
	4.2	Report Cards ➤ DHIR workgroup formed to develop a DHIR Implementation Plan for discussion at the November 2019 meeting.	KG, SG, SM, CS, TO (or Phil Vivian), Dianne Rose (PWC)	Complete See matters arising item 5.2
	4.3	Strategic Darwin Harbour Risk Review Workshop ➤ DT to provide proposal to committee for feedback at next meeting. ➤ Members to forward any historical information to DT for information.	DT & Members	Complete
5.	Matters Arising	5.1 Darwin Harbour Strategy Although DHAC members discussed at length how they wanted the DHS feedback to look, the Chair was given six hours' notice that the strategy was going out for consultation and was unable to send to the entire committee. KG, CS, MR and SB provided feedback on the notes provided by Simon Townsend (ST). These were incorporated. KG confirmed the strategy will be released for public consultation on the ‘Have your Say’ website on 27 November 2019 with submissions closing 28 February 2020. AC confirmed that once the strategy is announced she will distribute an email to the stakeholder list and DHAC members to notify them and provide links to be disseminated as required. KG confirmed the details for the media launch; When: Wednesday, 27 November 2019 at 12:30 pm Where: Near the Darwin Cenotaph War Memorial on the Esplanade. AC will forward a calendar invite to members interested in attending.		

		<p>Implementation Plan – KG advised Jo Townsend (JT) will request funding for the strategy implementation via a Cabinet submission as part of the submission to fund CMMS Implementation. This will include a threat and risk assessment (TARA) plan. JT was supportive of the threat and risk workshop lead by ConocoPhillips and was keen to include key CMMS people like Tony Griffiths. She agreed this could inform the TARA.</p> <p>DC stressed there needs to be a strategic alignment in place to avoid any duplication and risk assessments need to be conducted more regularly.</p> <p>DT agreed adding that any regulatory gaps would need to be identified that may not have been picked up in components of the Coastal Marine Strategy.</p> <p>There was enthusiasm for promoting the TARA as a workshop.</p> <p><i>Action: KG to follow up CEO's Cabinet Submission.</i></p> <p>5.2 Report Cards</p> <p>KG provided an update explaining the Ian Potter grant was based on the integration application integration network and AIMS submission. The next step is to implement a program of activity. The core team has been established and dates have been recalculated to allow for time needed to complete project set-up and finances.</p> <p>Organisations who have provided financial assistance and are a part of the core team include; NT Government, Darwin Port, ConocoPhillips, City of Darwin and INPEX.</p> <p>KG referred to Item 5.2 - Project Team Roles, Responsibilities & Timeline noting the timeline highlights the stakeholder workshop to develop a shared vision, identify values and threats, select indicators, set thresholds, and collate data during Feb-Mar 2020.</p> <p>KG explained that DHAC has an important role in this project and first stakeholder workshop to identify indicators and data will be week starting March 16.</p> <p>NB confirmed Lorraine Williams is well versed in community engagement, well regarded and will be an asset to the process. Lorraine has previously assisted in the Heritage Management Plan which ran for the duration of the build of the gas plant, she was also one of the lead heritage monitors at Blaydin Point.</p> <p>Members agreed to the project team providing regular updates.</p> <p>SM asked that the workshop is scheduled as soon as possible.</p> <p>Cultural Indicator – DC raised concern around the naming of the cultural indicator saying Darwin Harbour has a very</p>
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		<p>unique and important set of cultural values for Larakia and Indigenous people who visit the area. If this section of the report refers to Indigenous culture, it should be titled Indigenous Culture to avoid any confusion.</p> <p><i>Action: KG and NB to meet with Lorraine to discuss further.</i></p> <p>KG listed options of dates for the release of the report card;</p> <ul style="list-style-type: none"> - World Environment Day (5 June 2020) - World Oceans Day (8 June 2020) - Or establish Darwin Harbour Day (June 2020)?? <p>5.3 Coordination Committee</p> <p>KG welcomed Julia Fortune (JF) making it clear that JF is attending the meeting as a representative of the Darwin Harbour Integrated Monitoring Management Research Coordination Committee (coordination committee). JF is also the DENR representative on the Darwin Harbour Integrated Reporting Project Team.</p> <p>JF provided a presentation on the Coordination Committee confirming they last met in August 2019, and listing actions that are progressing;</p> <ul style="list-style-type: none"> - Review ToR - Mapping monitoring effort in the region - Standard operational procedures - Data sharing - Darwin Harbour Symposium. <p>The Coordination Committee is proposing a Darwin Harbour Research Symposium in May 2020 and thinks it would be good outreach for our project and an opportunity to link the risk workshop to the symposium. Although the symposium and DHIR stakeholder meeting have different purposes they provide excellent synergies.</p> <p>Actions for DHAC members to consider;</p> <ol style="list-style-type: none"> 1. provide support for the symposium as co-host of the event 2. consider being members of an organising committee to help with decisions around logistics, speakers and event organisation. 3. seek sponsorship for minor expenses. <p>All members agreed to all actions.</p> <p>JF agreed to share any relevant maps with members.</p> <p>All agreed there was an opportunity to review the gap analysis.</p> <p>JF confirmed all DENR data is available to the public on the DENR website here.</p> <p>A copy of JF's presentation will be emailed to members for their information.</p> <p>5.4 Project Officer</p> <p>A resource has still not been allocated to the committee.</p>
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6.	Correspondence	<p>6.1 Outgoing</p> <p>6.1.1 Email from KG to the Minister regarding DHAC representation.</p> <p>6.1.2 Communique #9</p> <p>6.2 Incoming</p> <p>6.2.1 Letter to KG regarding DHAC representation</p> <p>6.2.2 IP Award Letter</p> <p>6.2.3 Sale and Purchase Agreement</p> <p>The incoming and outgoing correspondence was tabled at the meeting for noting / discussion.</p>
7.	New Business	<p>7.1 Dredging Plan for Darwin Harbour</p> <p>Richard Brinkman (RB), Program Manager AIMS, presented on dredging in tropical environments.</p> <p>RB advised he is happy to provide contact details for Ports along the coast with Sediment Management Plans.</p> <p>A copy of RB's presentation will be emailed to members.</p> <p>7.2 Strategic DH Risk Review Workshop</p> <p>DT tabled a proposal and provided an overview of the DHAC Risk Assessment.</p> <p>Talking Points for the Minister</p> <p>Members agreed to raise the following points;</p> <ul style="list-style-type: none"> • Ministers expectations of DHAC in 2020 • Tying the implementation to the Coastal Marine Strategy • Management of responses from Have Your Say • Department of Defence Representation on committee • Election promise.

8.	Meeting with Minister Lawler	<p>Minister Eva Lawler attended the meeting with her Advisor, Emma Young.</p> <p>KG welcomed the Minister to the meeting and thanked her for her time.</p> <p>The Minister thanked the committee on their achievements and time spent on the development of the strategy, and mentioned she is looking forward to the release of the strategy and hopes to get some positive feedback.</p> <p>KG explained that the committee feel the strategy is a case study for the Coastal Marine Management Strategy, and that JT suggested having a joint Cabinet submission to request resourcing for the implementation component. KG also highlighted the committees concern around a lack of resourcing to integrate feedback from HYS into the strategy.</p> <p>The Minister responded saying the NT Government is in a difficult financial situation and with the current freeze on the public sector, no agency can recruit anymore staff at any level. The Minister encouraged KG to continue working with JT to determine the outcome.</p> <p>KG asked what the Minister would like to see come out of the committee for 2020. The Minister responded saying she would the HYS feedback read, analysed, and incorporated into the strategy to reassure the public that the committee has reviewed and valued the feedback. She would also like to see a reply sent to anyone who provided feedback.</p> <p>MR and SM sought further clarification that a resource would be provided by the department. The Minister encouraged the committee to discuss with JT.</p> <p>It was suggested asking the Minister if the government would support its key agencies funding a consultant to implement the strategy.</p> <p>KG to email ST to ask for an explanation on the Have Your Say process.</p>
9.	Other Business	<p>Discussion Points for the New Year</p> <p>Members agreed the following points should be on the agenda for 2020.</p> <ul style="list-style-type: none"> • Presentation on the Strategic Environmental Assessment • Role Responsibilities • Ship lift and environmental considerations • Presentation from the Kenbi Land Rangers. <p>Climate Emergency Round Table</p> <p>SM advised the Lord Mayor's Climate Emergency Round Table will be held on 4 December 2019 and all are welcome.</p> <p>Business Leaders Breakfast (7:00 – 10:30 am)</p> <p>Community Round Table Discussion (10:30 am – 3:00 pm).</p>

		KM asked that SM provide an update at the next meeting.
10.	Communique to the Minister	Key items identified for the Communique: <ul style="list-style-type: none"> • Flag that the committee does not have the capacity to directly integrate the 'Have your say' feedback into the strategy. Ask who will distil and respond to the feedback. • Raise issue of resourcing.
<i>New actions from meeting (meeting 11 - 26 November 2019)</i>		
Action Officer	Action	Timeframe
Karen Gibb	Darwin Harbour Strategy ➤ Follow up CEO's Cabinet Submission.	In Progress
Karen Gibb and Nigel Browne	Cultural Indicator for Integrated Reporting ➤ Meeting to be held with Lorraine Williams to discuss naming of the cultural indicator in the strategy.	Complete
Karen Gibb	Have Your Say ➤ Email Simon Townsend asking for an explanation on the Have Your Say (HYS) process.	Complete Jo Townsend responded to Karen with detail on the HYS process.
9.	Next Meeting	The next meeting will be held in March 2020.
	Meeting closed	Meeting closed at 1:00 pm.