

Application to register your business as a complimentary server of liquor

Approved form under section 39 of the *Liquor Act 2019*

- Type your answers or use clear, printed writing.
- Attach extra documents if your answer/s don't fit into the space provided.
- There is no application fee, however supporting documents are required and must be submitted at time of lodgement with the application.
- If you need help with your application, call Licensing NT on 08 8999 1800 or email LiquorLicensing.DITT@nt.gov.au.

Before you apply

You must also attach supporting documents – see section 4 of this application.

Fields marked with asterisk (*) are mandatory.			
Section 1 – Applicant details			
Surname*		First name*	
Phone*		Email*	
Postal address*			
Section 2 - Information about your business			
Registered business name*			
Trading name (if applicable)			
Australian business number (ABN)*			
Address of business premises*			
What is the nature of your business? eg. hairdresser, book store*			
Section 3 - Length of registration			
How long do you want to register your business for?			
One year*			Yes / No

Five years*	Yes / No		
Ten years*	Yes / No		
Section 4 – Supporting documents			
If you don't supply the supporting documentation, Licensing NT will not accept your application			
A business name certificate of registration from the Australian Investment Securities Commission (ASIC)*	Yes / No		
If you are applying on behalf of a company, a copy of your certificate of incorporation	Yes / No		
Section 5 – Details of owner / landlord permission			
Full name of owner / landlord*			
Job title*			
Contact phone or email address*			
Company / organisation name*			
Signature of owner / landlord providing permission*		Date*	
Section 6 - Declaration			
I, (insert name)		hereby acknowledge that if granted	
granted a registration to supply and serve complimentary drinks at the nominated premises within this application it will be pursuant to the requirements of the <i>Liquor Act 2019</i> ¹ and <i>Liquor Regulations 2019</i> ² . I understand that the supply and service of complimentary drinks at the registered premises for the period granted will be no more than the stipulated two (2) standard drinks per customer per day who are over the age of 18 and in line with practices of responsible service of alcohol.			
Signature of contact person*		Date*	
Full name*			
Privacy declaration			
I have read the privacy statement at the end of this form and declare that I have made reasonable efforts to make all third parties aware of the information in the privacy statement			
Signature of applicant*		Date*	

¹ <https://legislation.nt.gov.au/en/Legislation/LIQUOR-ACT-2019>

² <https://legislation.nt.gov.au/en/Legislation/LIQUOR-REGULATIONS-2019>

Privacy statement

You have been asked to provide personal information as part of this application. You do not have to provide us with your personal information but if you choose not to, we might not be able to accept or process your application, or your application may be refused.

We collect and use your personal information to process and manage this application (and, if approved, any subsequent licence/registration) under the *Liquor Act 2019*³. We may share your information with the Liquor Commission, NT Police, Fire and Emergency Services, local council, the Department of Health and/or other authorities or people, but only if we are required or authorised by law to do so. We will also not use your personal information unless that use is required or authorised by law.

You have a right to access the information we hold about you. To learn more about this, or if you would like to access or correct the information we hold about you or make a privacy complaint about us, go to the Department of Industry, Tourism and Trade website⁴.

To specifically discuss how your information is used and shared by Licensing NT, you can contact us on 08 8999 1800 or LiquorLicensing.DITT@nt.gov.au

How to submit

Email your completed form to LiquorLicensing.DITT@nt.gov.au

³ <https://legislation.nt.gov.au/en/Legislation/LIQUOR-ACT-2019>

⁴ <https://industry.nt.gov.au/publications/corporate/privacy-policy>