

Information Bulletin

R09– Have you sold or disposed of a vehicle?

Notice of Disposal and Your Responsibilities

When a vehicle is sold, the previous owner (seller) must submit a completed Notice of Disposal to the Motor Vehicle Registry (MVR) within 14 days. Once the Notice of Disposal has been accepted the MVR will update the registration database to reflect the change of ownership. The person named as the buyer in the Notice of Disposal will be responsible for any Traffic Infringement Notices from the date of sale.

Under the Northern Territory *Traffic Regulations*, the owner of a vehicle is liable for any fines and Demerit Points incurred even if the owner was not driving the vehicle at the time of the offence. If you were not driving the vehicle you will need to complete the back of the Traffic Infringement Notice, identify the driver and return the Notice to the issuing agency as per the instructions on the notice.

Requirements of a Notice of Disposal

When a registered motor vehicle is sold or disposed of, the previous owner or their authorised agent (seller) must lodge a completed Notice of Disposal with the MVR within 14 days.

The Notice of Disposal must contain all of the following information which must be clearly written and legible;

- the full name and address of the buyer, which may be a Body Corporate
- the buyers date of birth (not required for a Body Corporate)
- the date the vehicle was sold or disposed of
- the sale price or market value* of the vehicle,
- Signatures of both the buyer (or Agent) and the seller (or Agent)
- the vehicle must be identified by its registration number and one of the following:
 - a) Make and Model
 - b) VIN or chassis number
 - c) Engine number

Important Note: The Motor Vehicle Registry is unable to accept or process a Notice of Disposal that is incomplete, missing information or unreadable. It is the former owners (seller) responsibility to obtain and lodge a completed Notice of Disposal with the MVR.

*Sale Price – the total amount paid by the purchaser including the amount of any deposit paid, trade-in allowance, dealer delivery charges and the amount paid for any accessories or other equipment added to the vehicle.

Market Value – the price at which the motor vehicle, including accessories and any other equipment fitted to the vehicle, might reasonably be sold for on the open market, including GST.

While not a legislative requirement, the MVR will process a completed Notice of Disposal for an unregistered vehicle that was previously registered in the Northern Territory. If you intend to sell an unregistered vehicle, it is recommended that you remove the number plates and surrender them to the MVR prior to sale. This will greatly reduce the chance of you receiving Traffic Infringement Notices incurred by the new owner.

Acceptable Types of Notice of Disposal

1. Notice of Disposal section on the back of the Certificate of Registration
2. R06 - Notice of Disposal Form
3. Written documentation that has all the required information (refer above), including the signatures of both the seller and buyer of the vehicle.
4. An Email that has all the required information (refer above).

Depending on the circumstances, if you have sold a vehicle and have not submitted a completed Notice of Disposal, you may be able to complete the M25 Statutory Declaration form. This form is available upon request at all MVR offices. Once the form has been submitted to the MVR and processed, no further transactions can be processed for the vehicle until it is transferred to the new owner. This **will not** prevent the seller from receiving or being responsible for Traffic Infringement Notices.

Important Note: If you have not lodged a Notice of Disposal and are now receiving Traffic Infringement Notices, the MVR has no delegation or legal authority to assist. You will need to contact the issuing agency for guidance on how to resolve the matter.

Renewal Notices

Even if a completed Notice of Disposal has been lodged, the previous owner may still receive Registration Renewal Notices. This may happen if the new owner has not yet applied to transfer the vehicle into their name. If you have received a Registration Renewal Notice for a vehicle that you have sold and lodged a Notice of Disposal for, you may discard the Registration Renewal Notice.

Notice of Disposal Process

When you lodge a Notice of Disposal, the MVR will:

1. Confirm that all information required under legislation (see previous page) is supplied.
2. Process the completed Notice of Disposal and update MVR records to reflect the details of the sale.
3. If the Notice of Disposal is deemed incomplete, it will not be processed. A copy will be taken and filed. The original will be returned to the former owner (seller) or agent to be completed and re-submitted. MVR will not issue any additional registration, until the ownership of the vehicle has been transferred.