

Information Bulletin

R09 – Have you sold or disposed of a vehicle

Notice of Disposal and Your Responsibilities

When a vehicle is sold, the previous owner (seller) must submit a completed Notice of Disposal to the Motor Vehicle Registry (MVR) within 14 days. Once the Notice of Disposal has been accepted, the MVR will update the registration database to reflect the change of ownership. The person named as the buyer in the Notice of Disposal will be responsible for any Traffic Infringement Notices from the date of sale.

Under the Northern Territory *Traffic Regulations 1999*, the owner of a vehicle is liable for any fines and Demerit Points incurred even if the owner was not driving the vehicle at the time of the offence. If you were not driving the vehicle, you will need to complete the back of the Traffic Infringement Notice, identify the driver and return the Notice to the issuing agency as per the instructions on the notice.

Requirements of a Notice of Disposal

When a registered motor vehicle is sold or disposed of, the previous owner or their authorised agent (seller) must lodge a completed Notice of Disposal with the MVR within 14 days.

The Notice of Disposal must contain all of the following information, which must be clearly written and legible:

- the full names and addresses of both the seller and buyer, which may be a Body Corporate
- the buyer's date of birth (not required for a Body Corporate)
- the date the vehicle was sold or disposed of
- the sale price or market value* of the vehicle
- signatures of both the seller (or Agent) and the buyer (or Agent)
- the registration number and one of the following:
 - Make and Model
 - VIN or chassis number
 - Engine number

If the registration number is not known, you must provide all the vehicle details above.

Important Note: The Motor Vehicle Registry is unable to accept or process a Notice of Disposal that is incomplete, missing information or unreadable. It is the former owner's (seller) responsibility to obtain and lodge a completed Notice of Disposal with the MVR.

*Sale Price – the total amount paid by the purchaser including the amount of any deposit, trade-in allowance, dealer delivery charges and the amount paid for any accessories or other equipment added to the vehicle and includes GST.

*Market Value – the price at which the motor vehicle, including accessories and any other equipment fitted to the vehicle, might reasonably be sold for on the open market, including GST.

Acceptable Types of Notice of Disposal

1. an R06 Notice of disposal form signed by both seller and buyer
2. the most recent registration certificate signed by both seller and buyer
3. documentation that has all the required information (on page 1), signed by both seller and buyer
4. an email that has all the required information (on page 1) attach any documents/screen shots associated for evidence of intention to purchase or confirmation of sale.

Depending on the circumstances, if you have sold a vehicle and have not submitted a completed Notice of Disposal, you may be able to complete the M25 Statutory Declaration form. This form is available upon request at all MVR offices. Once the form has been submitted and actioned by the MVR, no further transactions can be processed for the vehicle until it is transferred to the new owner. This **will not** prevent the seller from receiving or being responsible for Traffic Infringement Notices.

Important Note: If you have not lodged a Notice of Disposal and are now receiving Traffic Infringement Notices, the MVR has no delegation or legal authority to assist. You will need to contact the issuing agency for guidance on how to resolve the matter.

Renewal Notices

Even if a completed Notice of Disposal has been lodged, the previous owner may still receive Registration Renewal Notices. This may happen if the new owner has not yet applied to transfer the vehicle into their name. If you have received a Registration Renewal Notice for a vehicle that you have sold and lodged a Notice of Disposal for, you may discard the Registration Renewal Notice.

Notice of Disposal Process

When you lodge a Notice of Disposal, the MVR will:

1. Confirm that all information required under legislation (see previous page) is supplied.
2. Process the completed Notice of Disposal and update MVR records to reflect the details of the sale.
3. If the Notice of Disposal is deemed incomplete, it will not be processed. A copy will be taken and filed. The original will be returned to the former owner (seller) or agent to be completed and re-submitted. MVR will not issue any additional registration, until the ownership of the vehicle has been transferred.