

2025 NT Tertiary fares reimbursement scheme application

Applications need to be lodged annually by 30 September of each year to be able to make claims

Before you fill in the form

The Northern Territory (NT) Tertiary fares reimbursement scheme provides financial assistance for the cost of travel for eligible students living away from home to undertake full-time tertiary studies.

It is recommended all applicants read the NT Tertiary fares reimbursement scheme eligibility criteria prior to lodging an application.

This information can be found on the Department of Education and Training (the department) website¹ within the student assistance schemes guidelines and procedures.

Alternatively, you can contact the student assistance team on the toll-free number 1800 019 457 or by emailing studentassistance.DET@education.nt.gov.au.

Applications will not be considered if all information is not supplied.

Section 1 – Details of student for whom benefits are being sought

Given name			
Family name			
Date of birth		Gender	Male / Female / Unspecified
Residential address Must be an NT address			
Phone number			
Email address			

¹ <https://nt.gov.au/learning/student-financial-help-and-scholarships/financial-help-for-isolated-students>

Section 2A – Details of full-time study

If a student alters their study to a different course than was originally assessed, a new application must be provided and be reassessed.

Name of tertiary institution			
Name of course Include major studies or specialities and course code			
First year of enrolment		Length of course	
Have you previously applied for this scheme?	Y / N	What year did you first apply?	

Section 2B – Students studying interstate only to complete

Limitation: The study undertaken must be considered a priority field that leads to an occupation on the NT skilled occupation priority list hard to fill jobs in the NT.

The course must not be available at the same level at Charles Darwin University (CDU) or any other registered training organisation within the NT.

Applications for interstate study are referred to the CDU Standing Committee for subject matter advice. Non acceptance at CDU does not preclude eligibility if this was due to limited placements available in the course.

Have you previously applied to an equivalent course at CDU?	Y / N
If yes, please provide application number If no, please provide a reason	
What is the career outcome you are hoping to achieve? You can list more than one.	
What is the ANZCO code/s from the NT skilled occupation priority list Refer to the link below	
Hard to fill jobs in the NT NT.GOV.AU	

Section 3 – Financial support

Limitation: Students eligible for or in receipt of other financial assistance which include a travel component, such as scholarships, Department of Veteran Affairs support or Fares Allowance through Services Australia are not eligible to apply for the NT Tertiary fares reimbursement scheme.

Please check your eligibility for the following fare allowances before applying:

- Claim for Fares Allowance - tertiary students only - Austudy, Youth Allowance or Pensioner Education Supplement form (SY005) - Services Australia²
- ABSTUDY Fares Allowance - Services Australia³.

The student must not be engaged in full-time employment.

Are you in receipt of any benefits from Centrelink?	Y / N
If yes, please advise benefit type	
Have you checked your eligibility for fares allowance as above?	Y / N
Please provide details of the assessment	
Are you in receipt of any other financial assistance?	Y / N
If yes, please provide details	
Are you in paid employment?	Y / N
If yes, please provide a copy of a pay advice	

² <https://www.servicesaustralia.gov.au/sy005>

³ <https://www.servicesaustralia.gov.au/abstudy-fares-allowance>

Section 4 – Applicant details – for dependent students only

Students are classified as Dependent or Independent if they meet the criteria defined by Services Australia Dependent or independent for Youth Allowance as a student or Australian apprentice - Youth Allowance for students and Australian Apprentices - Services Australia⁴.
Applications for Dependent students need to be signed by a parent or guardian.

Parent #1 name	
Residential address	
Email address	
Phone number	
Employer	
Parent #2 name	
Residential address	
Email address	
Phone number	
Employer	

Section 5 - Residency

The applicant and student must be NT residents. Applications will only be assessed if evidence is provided which show your NT residential address

One of the following documents will be accepted as evidence of residency:

- copy of current NT driver's licence
- copy of utility or services account
- copy of current lease or rental document
- screenshot from the Australian Electoral Commission - aec.gov.au - confirm my enrolment service⁵

⁴ <https://www.servicesaustralia.gov.au/dependent-or-independent-for-youth-allowance-student-or-australian-apprentice?context=43916>

⁵ <https://check.aec.gov.au/>

Privacy notice

The Department of Education and Training collects personal information to determine a student's eligibility for, and provide payments and services and, where relevant, third parties, for example other family members, within the guidelines of the NT Student assistance schemes. The type of information collected includes, but is not limited to, personal information, and some sensitive information, about students and parents during the course of a student's enrolment at a school or tertiary institution. Personal information collected on this form may be disclosed to third parties where authorised or required by law. This may include CDU for NT Tertiary Fares reimbursement scheme applications.

All information will be treated confidentially, stored in a secure location, and destroyed in line with legislated retention and disposal schedules to ensure that everyone's right to privacy is maintained. If all requested information is not provided your eligibility for the NT Student assistance schemes may not be assessed. If you wish to access or correct any of the personal information on this form, please contact Student assistance team by emailing studentassistance.det@education.nt.gov.au. Personal information will be managed by the department in accordance with the NT *Information Act 2002*. For more information, go to the department's Policy and Advisory Library⁶ and read the Privacy Policy⁷.

Section 6 - Declaration by applicant

I solemnly and sincerely declare that everything in this application form is true.

1. I have read and understood this application form and accept if eligibility is not met, I will not be entitled to receive payments under the NT Tertiary fares reimbursement scheme.
2. Should there be any change to circumstances outlined in the application, I will immediately notify the Student assistance officer by emailing studentassistance.det@education.nt.gov.au. For example:
 - change to enrolment status of student
 - change to course status of the student
 - change to the applicant or student primary residential address.
3. In the event of an overpayment, I understand that the department will be required to recover the total amount overpaid and a tax invoice will be issued by the NT Government to recover the overpayment amount.
4. I agree that no further claims will be paid until all outstanding amounts have been repaid.

By submitting this application, I have read and understood the privacy notice.

Signature of student		Date	
Signature of parent If student is dependent		Date	

⁶ <https://education.nt.gov.au/policies>

⁷ <https://education.nt.gov.au/policies/conduct>

Further information

Email your completed form to StudentAssistance.det@education.nt.gov.au

You can call toll-free: 1800 019 157 for assistance

Postal details

Financial Services

Department of Education and Training

GPO Box 4821

DARWIN NT 0801

Application checklist

Documentation required	Response	Comments
Evidence of residency of student	Y / N / N/A	
Evidence of residency of parent #1	Y / N / N/A	
Evidence of residency of parent #2	Y / N / N/A	
Evidence of student enrolment for current year, on official letterhead or similar electronic documentation	Y / N / N/A	
Copy of previous years' academic results	Y / N / N/A	
Copy of Centrelink statement if applicable	Y / N / N/A	
Copy of other financial assistance if applicable	Y / N / N/A	
Copy of pay advice if applicable	Y / N / N/A	