

Higher education scholarship terms and conditions 2025

Department of Industry, Tourism and Trade

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Acronyms	Full form
NTG	Northern Territory Government
HECS	Higher Education Contribution Scheme
ATAR	Australian Tertiary Admissions Rank
IB	International Baccalaureate
CDU	Charles Darwin University
SOPL	Skilled Occupation Priority List
NTCET	NT Certificate of Education and Training

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1. Overview

The Department of Industry, Tourism and Trade (the department) aims to grow a skilled, agile, and capable workforce to meet business and community needs now and for future demand, and deliver valued services through a highly skilled, professional, engaged, and trusted workforce.

To support this, the Higher Education Scholarship (the scholarship) program, encourages NT school graduates to undertake tertiary studies leading to employment in the Territory.

Each year, up to 20 scholarships are available for eligible NT Year 12 graduates. The scholarships provide financial support of \$5,000 per year for recipients to pursue their first undergraduate degree.

2. Upon successful application

Upon successful application, you are required to sign a grant agreement, which legally binds you to continue meeting the scholarship terms and conditions.

Additionally, you will need to submit a talent release form, and a vendor creation application. When filling out the vendor creation form, ensure the bank details are the same as the details entered into GrantsNT.

Please note that the scholarship funds can only be used for the approved course and institution specified in the agreement.

2.1. Course requirements

What can be funded

- Funding is only available for the recipient's first undergraduate degree, at the Australian Qualifications Framework (AQF) level 7, i.e., Bachelor Degree. If you are enrolled in a Bachelor Honours Degree (AQF level 8), you will be funded for the Bachelor component only.
- All Bachelor Degrees being studied in the Territory are eligible, however qualifications undertaken interstate must be considered a high priority occupation on the [NT Skilled Occupation Priority List](#).
- The scholarship is paid for the minimum time it takes to complete the degree at the full-time study load.
- If enrolment is in a double degree, it will be paid at the minimum time it will take to complete one qualification of full-time study.
- Scholarship holders can choose to defer their payments to the Higher Education Contribution Scheme (HECS)

What can't be funded

- Qualifications at AQF levels 1 to 6, and 8 to 10 (inclusive)
- An additional Honours Degree (AQF level 8), regardless of if it is applied for up front, or requested retrospectively as a result of an offer or encouragement on behalf of the institution.
- Courses outside the Northern Territory that:
 - are not listed as high priority on the NT SOPL
 - are available in the NT, regardless of major
 - are a double degree, available separately in the NT

2.2. Academic progress, study load and conduct

To continue receiving your scholarship, you must:

- be enrolled as a full-time student at all times during the academic year
- attend classes that align with your course requirements
- meet your institution's requirements regarding academic progress and conduct

- follow reasonable directions given by your institution's staff members and officials
- not fail four or more units during the course
- not accept any other ongoing scholarship (refer to application guideline for exceptions)
- not work full-time during study periods
- update your details in GrantsNT if your address, telephone, email or bank details change
- submit the required reports as outlined in the funding agreement
- abide by the funding agreement, and terms and conditions of the scholarship

2.3. Changing your course or enrolment

You must tell the Scholarship Administrator in writing before you make any changes to your course or enrolment.

The Scholarship Administrator will determine if you are still eligible for the scholarship and advise you of the next steps.

If your change meets the terms and conditions of the scholarship, you will be required to:

- send in a copy of the previous semester's results
- send a copy of the new enrolment confirmation
- provide written confirmation of any credit transfers you will receive to the new course (where applicable).

Changing your course may impact the duration of the scholarship, and no additional funds will be provided. You will be paid for the original number of years outlined in the funding agreement if you remain eligible.

2.4. Deferring your studies

The first year of the scholarship cannot be deferred.

If you wish to defer your study, please email the Scholarships Administrator, and include any evidence to support your request.

Generally, deferrals will only be supported once throughout the duration of the scholarship; however, each request will be assessed on a case-by-case basis, considering any extenuating circumstances.

A failure to notify the Scholarship Administrator of a deferral may result in the scholarship being ceased.

3. Reporting and acquittal

You will be required to upload the following documents into GrantsNT twice yearly (See Appendix 1 for instructions):

- a copy of your academic transcript showing your unit results (please notify the Scholarship Administrator if your unit is year-long)
- confirmation of enrolment in the upcoming semester, detailing the enrolled units and study load.

Each document **must** show:

- the name of the university
- your name
- the degree name.

Study period dates will differ, however, will align approximately to the reporting dates detailed in GrantsNT:

Study period	Reporting period in GrantsNT	Due date
Semester 1	January – June	August
Semester 2	July – December	January

To acquit the scholarship, you must provide a copy of your full academic transcript at the end of your final semester.

4. Payments of funding

The scholarship recipient is required to fill out a vendor creation form which will allow the NT Government to pay the individual. Payments will be made by electronic transfer to your nominated bank account. You will need to ensure the bank details in GrantsNT match the details in the vendor creation form.

Scholarship payments are upfront, with \$2,500 paid at the beginning of each semester, pending the receipt of satisfactory reports.

Failure to submit satisfactory reports within 30 days of the due date may result in the funding being withheld, and the overall amount of the scholarship reduced.

5. Employment

During the semester you may work part-time if it does not interfere with studies. You can work full-time or part-time during university vacations.

The NT Government has a vacation employment program for university students, which offers paid employment through semester breaks. This is a great opportunity to gain exposure to different agencies and experience working in an area not dissimilar to your course of study. More information can be found here: [Vacation employment | Early Careers](#)

Upon graduation, you may apply for a government position; your application will be evaluated based on standard merit selection practices.

Graduates may be eligible to apply for a job placement with the NTG through the Graduate Program involving rotations through different work units and projects relevant to your field of study for a period between 12 and 24 months. Upon completion, graduates will have opportunities for employment. For more information, visit [Graduates | Early Careers \(nt.gov.au\)](#)

This scholarship does not guarantee employment by the Northern Territory Government during university vacations or after graduation.

6. Program evaluation

Periodically after graduating, you may receive a request to complete a survey regarding your experience with the scholarship program. Your responses help to inform continuous improvement and determine whether the intent of the program is being met. Information provided may also be used in departmental marketing.

7. Contacts

For more information, contact the scholarship administrator by calling 08 8999 8862 or emailing scholarships@nt.gov.au.

Enrolment/results submissions in GrantsNT

To submit your enrolment/results, follow this process:

1. Log into GrantsNT
2. Up the top, choose “Applications”
3. Choose “Reporting”
4. Filter by application number if needed
5. Choose the report *type* (e.g., performance report for the period **1/1/2023 to 30/6/2023**, Due: **31/7/2023**)
6. Click “add submission”
7. Click “add files” and attach both your **grades** and **enrolment**, ensuring each document includes your **name**, the **name of the university** and your **degree**
8. Add a comment (mandatory), something like “please see attached grades for semester 1 2023 and enrolment for semester 2 2023”
9. Click “submit”_– you will then receive a pop up at the top right of the screen saying “the report was successfully submitted”

Note:

- If you only press 'save', the report will show as an 'overdue draft'
- If your unit is year-long and you have not yet received the overall grade, please note this in the comment section.