

Burial notification form

Use this form to notify the department if you want to bury a deceased person outside a cemetery. A burial outside a cemetery means a burial in either a burial ground or an undeclared area.

Information about burials outside of cemeteries¹ and a list of burial grounds² are available on the Northern Territory (NT) Government website.

Please complete all sections of this form and attach documentation in support of the notification where indicated. If you need any help filling out this form, please email burials@nt.gov.au or call (08) 8999 8523.

If you do not want to provide culturally sensitive information, you can type 'culturally sensitive' in the field or leave the field empty.

Please email your completed form to burials@nt.gov.au.

Questions marked with asterisk (*) are mandatory, if applicable.	
Has the burial already taken place? *	Yes / No If Yes – Provide the reason why the burial notification was not provided before the burial: *
What is the proposed or actual date of burial? *	
Deceased person	
Given name/s	
Family name	
Gender	
Date of birth	
Country of birth	
Date of death	
Place of death	
Residential address Address of deceased before death	

¹ <https://nt.gov.au/law/bdm/what-to-do-if-someone-dies/arrange-a-burial-or-cremation/burials-outside-of-cemeteries>

² <https://nt.gov.au/law/bdm/what-to-do-if-someone-dies/arrange-a-burial-or-cremation/burial-grounds-in-the-northern-territory>

<p>Do you have documentation confirming death? * For example:</p> <ul style="list-style-type: none"> • medical certificate of cause of death • coroner's certificate • death certificate • confirmation of death from a relevant authority, if the death occurred overseas or interstate. 	<p>Yes / No</p> <p>If Yes – Attach a copy of the document confirming death *</p> <p>If No – Provide details of the hospital, health clinic or medical practitioner that can confirm death (include the name and contact details): *</p>	
Notifying person		
Given name/s *		
Family name *		
Phone *		
Email *		
<p>What is your relationship to the deceased person? * For example, partner, parent or guardian, child, friend</p>		
<p>What best describes your role? * Answer yes to all that apply</p>	I am the person undertaking the burial	Yes / No
	I am the executor or administrator of the estate of the deceased person	Yes / No
	I am a next of kin of the deceased person	Yes / No
	The burial is in a burial ground and I act on behalf of the representative for the burial ground	Yes / No
Decision maker		
<p>A decision maker for a deceased person, means:</p> <ul style="list-style-type: none"> • the executor or administrator of the estate of the deceased person • if there is no executor or administrator of the estate of the deceased person, the senior next of kin • in any other case, the Public Trustee. <p>More information about decision makers is available on the NT Government website³.</p>		
Full name *		
Phone *		

³ <https://nt.gov.au/law/bdm/what-to-do-if-someone-dies/arrange-a-burial-or-cremation/decision-maker-for-burials>

Email *		
Are you the decision maker for the deceased person? *	Yes / No	
	If No – You must confirm the following: *	
	I have contacted, or made reasonable attempts to contact, the decision maker for the deceased person and there are no known objections to the burial of the human remains of the deceased person.	Yes / No
Person undertaking burial		
This is the person responsible for organising the act of burial. For a burial in accordance with the exercise of traditional rights to use Aboriginal land or exclusive possession native title rights and interests, the person undertaking the burial should be a person who holds those rights or interests.		
Full name *		
Phone *		
Email *		
Burial details		
Is the burial site in a declared burial ground? *	Yes / No	
	If Yes – What is the name of the burial ground? *	
New burial grounds will be declared from time to time. It's important to confirm whether the burial site is located in a declared burial ground.		
A list of burial grounds is available on the NT Government website ⁴ .		

⁴ <https://nt.gov.au/law/bdm/what-to-do-if-someone-dies/arrange-a-burial-or-cremation/burial-grounds-northern-territory>

<p>How do you want to provide the burial site location? * Provide details for at least one</p>	<p>1. GPS coordinates – Provide the GPS coordinates of the burial site GPS coordinates should be in decimal degrees with at least 6 decimal places. For example, -12.461301, 130.854853.</p> <p>2. Attach a copy of a map of the burial site</p> <p>3. A description of the burial site location – Provide a description of the burial site location (if the burial site is culturally sensitive, an approximate or general location can be provided):</p>					
<p>Is the burial being undertaken as an exercise of traditional rights to use Aboriginal land or exclusive possession native title rights and interests? *</p>	<p>Yes / No</p> <p>If No – Attach a copy of written confirmation of consent to the burial from the interest holders for the land <u>or</u> the representative for the burial ground *</p> <p>If Yes – You must confirm one the following: *</p> <table border="1" data-bbox="531 972 1485 1312"> <tr> <td data-bbox="531 972 1337 1144"> <p>The person undertaking the burial is a Traditional Owner for Aboriginal land and the burial is an exercise of the person's traditional rights to use Aboriginal land in accordance with the <i>Aboriginal Land Rights (Northern Territory) Act 1976 (Cth)</i>.</p> </td> <td data-bbox="1345 972 1485 1144"> <p>Yes / No</p> </td> </tr> <tr> <td data-bbox="531 1155 1337 1312"> <p>The person undertaking the burial holds exclusive possession native title rights and interests and the burial is an exercise of the person's rights and interests in accordance with the <i>Native Title Act 1993 (Cth)</i>.</p> </td> <td data-bbox="1345 1155 1485 1312"> <p>Yes / No</p> </td> </tr> </table>		<p>The person undertaking the burial is a Traditional Owner for Aboriginal land and the burial is an exercise of the person's traditional rights to use Aboriginal land in accordance with the <i>Aboriginal Land Rights (Northern Territory) Act 1976 (Cth)</i>.</p>	<p>Yes / No</p>	<p>The person undertaking the burial holds exclusive possession native title rights and interests and the burial is an exercise of the person's rights and interests in accordance with the <i>Native Title Act 1993 (Cth)</i>.</p>	<p>Yes / No</p>
<p>The person undertaking the burial is a Traditional Owner for Aboriginal land and the burial is an exercise of the person's traditional rights to use Aboriginal land in accordance with the <i>Aboriginal Land Rights (Northern Territory) Act 1976 (Cth)</i>.</p>	<p>Yes / No</p>					
<p>The person undertaking the burial holds exclusive possession native title rights and interests and the burial is an exercise of the person's rights and interests in accordance with the <i>Native Title Act 1993 (Cth)</i>.</p>	<p>Yes / No</p>					
<p>Is this an interment in a declared structure? *</p>	<p>Yes / No</p>					
<p>Are there other deceased persons already buried in the grave? * This is referred to as a multiple burial site</p>	<p>Yes / No</p> <p>If Yes – Attach a copy of written confirmation of consent to the burial from the decision maker for each person at the burial site *</p>					
<p>Does this burial notification contain culturally sensitive information? *</p>	<p>Yes / No</p> <p>If Yes – Provide details of any culturally sensitive information: *</p>					
<p>If the burial site is not in a burial ground, you will need to confirm the following:</p>						
<p>The proposed burial site is located on a parcel of land that is at least 5 ha in area. *</p>	<p>Yes / No</p>					

The proposed burial site is at least 100 m away from an occupied building. *	Yes / No
The proposed burial site is not located on land used for public infrastructure, including the land used for an extraction area. *	Yes / No
The proposed burial site is at least 100 m away from a bore that is not decommissioned. *	Yes / No
The proposed burial site is not within the vicinity of an area of land in which a wastewater management system is installed, including the land application area. *	Yes / No
The proposed burial site is at least 100 m away from a body of water. *	Yes / No
The proposed burial site is not located on land that is subject to a floodway. *	Yes / No
The proposed burial site is not located on land that is zoned M (Main Road), PM (Proposed Main Road), RW (Railway), U (Utilities), FD (Future Development), DV (Development) or WM (Water Management) under a planning scheme as defined in the <i>Planning Act 1999</i> . *	Yes / No
<p>More information about burial site criteria, including definitions, are available on the NT Government website⁵.</p> <p>If you can't confirm the above criteria, contact the department for advice via burials@nt.gov.au.</p> <p>You may be able to proceed with a burial that does not confirm the above criteria if you have relevant rights and interests under the <i>Aboriginal Land Rights (Northern Territory) Act 1976</i> (Cth) or the <i>Native Title Act 1993</i> (Cth).</p>	

Privacy Statement: The Department of the Chief Minister and Cabinet (**Department**) collects the information on this notification form in order to fulfil its responsibilities under the *Burial and Cremation Act 2022 (Act)*. Failure to provide the information required by the Act may mean that your notification is invalid. It can be an offence to bury or exhume a deceased person without giving a valid notification. If you do not know some of the information asked for by this form or if some of the information is culturally sensitive, you may be able to choose not to provide some information. However, you must include enough information to identify the deceased person and to identify the approximate location of the burial site. If you are unsure what information you can or should provide, contact the Department or seek legal advice. The information you provide will be used for the administration of the Act, and may also be disclosed as authorised or required by law. Contact the Department if you have questions or want to have access to the information you provided on (08) 8999 8450 or via burials@nt.gov.au.

⁵ <https://nt.gov.au/law/bdm/what-to-do-if-someone-dies/arrange-a-burial-or-cremation/burials-outside-of-cemeteries>