Using myGovID and RAM to access MVR for Business

Follow the instructions below to create your myGovID account, link your ABN in RAM and sign up to MVR for Business for the first time. Please note, linking your ABN in RAM is a separate process and you are still required to request access to your business' transactions in MVR for Business. To find out more, visit www.mvr.nt.gov.au/business.

myGovID

myGovID is the Australian Government's Digital Identity app. Download the myGovID app to your smart device to prove who you are when accessing government online services like the MVR for Business. myGovID is different to a myGov account.

Relationship Authorisation Manager

(RAM) is an authorisation service that allows you to act on behalf of an entity online when linked with your Digital Identity, like **myGovID**.

Setting up your myGovID

Set up your myGovID in three easy steps:

1. Download the myGovID app from Google Play or the App Store to your compatible smart device.





Note: Only download the myGovID app from the official app stores listed above. Non-genuine versions of the myGovID app may be available from other sources.

- 2. Enter your details open the myGovID app and follow the prompts to enter your full name, date of birth and **personal** email address.
- 3. Verify your identity to access MVR for Business, you will need at least a Standard identity strength.

For more information visit www.mygovid.gov.au/setup

Linking your myGovID to an ABN using RAM

How you link depends on your role.

Principal authority

A principal authority is a person responsible for the entity. They need to link to the entity in RAM first. Once linked, the principal authority can authorise others to access government online services like MVR for Business on behalf of the entity.

Find out how to link as a principal authority at info.authorisationmanager.gov.au/principalauthority

Authorised user or administrator

An authorised user or administrator is someone who acts on behalf of an entity.

A principal authority or authorisation administrator needs to authorise you before you can access MVR for Business on behalf of an entity.

Use your myGovID to log into RAM and accept an authorisation request.

Find out more at

info.authorisationmanager.gov.au/authorisedusers-and-administrators



How to log in to MVR for Business using myGovID

- 1. Go to MVR for Business
- 2. Select Continue with Digital Identity
- 3. Select myGovID as your Digital Identity and provide consent to sharing the information outlined on screen. You can select 'Remember my choice' to automatically progress to the myGovID login screen next time.
- 4. Enter your myGovID email address. You can select 'Remember me' to make logging in faster and easier. This means next time you won't need to enter your email address and the four-digit code will be prefilled in your app for you to accept.
- 5. A four-digit code will appear on the login screen. Enter or accept the four-digit code in your myGovID app.
- 6. Go back to MVR for Business

Security and privacy

Together, RAM with a Digital Identity such as myGovID:

- protects your business, ensuring only you and authorised users can access government online services and transact for the business
- gives greater assurance and visibility over who is transacting for your business, enabling you to remove or modify an authorisation at any time
- protects your identity data. The government online service can only identify who is making the transaction for the business, not your personal information.

Help and support

For help with:

- myGovID, visit www.myGovID.gov.au/help
- RAM, visit info.authorisationmanager.gov.au/help
- MVR for Business, visit www.mvr.nt.gov.au/business